## Worcester Polytechnic Institute

## FINANCIAL SERVICES

## **Wire Transfer Information Form**

| Dear | ven | dor, |
|------|-----|------|
|------|-----|------|

In order to process your payment via wire transfer, WPI's Accounting Department requires the following information:

| Required information             | Vendor information |
|----------------------------------|--------------------|
| Bank Name and Address            |                    |
| Bank Routing Number              |                    |
|                                  |                    |
|                                  |                    |
| Bank Account Number              |                    |
|                                  |                    |
| Name of Beneficiary on the       |                    |
| Account                          |                    |
| Address of Beneficiary           |                    |
| (No P.O. Boxes)                  |                    |
|                                  |                    |
| Swift Code – International wires |                    |
| only                             |                    |
| IBAN – International wires only  |                    |
| (optional)                       |                    |
|                                  |                    |

508-831-5754(TEL) 508-831-5064(FAX)