

**CASL Meeting #12 Minutes**  
**April 28 2023**  
**2:30PM – 3:30PM**  
**Zoom Meeting**

**Attendees:** Jeannine Coburn (chair), Francesca Bernardi, Jim Doyle (acting secretary), Arnold Lane, Adam Powell, Paul Reilly, Greg Snoddy, Harin Vashi (guest)

**Call to Order:** 2:35PM

Harin Vashi, the Graduate Student Government President, joined the committee to discuss the results of a survey sent to the graduate student community in February, which included topics related to academic advising. 234 students from 37 different departments responded to the survey. This included 38% Ph. D. students, 55% M.S. students, and 8% B.S./M.S. students. Overall respondents indicated a desire for more interaction with faculty advisors and noted issues with advisors not checking in or responding to emails. It was suggested that faculty advisors to be more proactive in communicating with their graduate student advisees. Concerns were expressed about planning calendars not always being accurate or up to date. Students also expressed an interest in ways they can effectively provide feedback to Department Heads. Jeannine Coburn, on behalf of CASL, will share the survey results with Department Heads and graduate coordinators.

Chair Coburn provided an update on the survey that CASL sent to departments and programs on current graduate advising practices. The survey went out to representatives of 25 programs and so far 7 responses have been received.

It was announced that the minutes for CASL Meetings #9 and #10 had been approved by electronic vote. Minutes for CASL Meeting #11 were reviewed and approved.

Daniel DiMassa will serve as Chair of CASL for the Fall of 2023.

Next year's topics for CASL will include: following up on the graduate advising practices survey; how best to continue the annual advising training session; potential indicators for courses that address topics in sustainability and diversity, equity, and inclusion; student interest in knowing the cost of textbooks and other materials prior to course registration.

**Adjournment:** 3:28PM