

## Committee on Academic Policy (CAP): Meeting Minutes

Tuesday, 29 August 2023, 2:00 pm

Meeting #1 AY2023-2024

Meeting held via Hybrid

Attendees: B. Calli (RBE, CAP chair), F. Levey (MME), B. Servatius (MA, CITP representative), S. Wodin-Schwartz (MME), S. Miles (Registrar), A. Gericke (Dean of Undergraduate Studies, ad interim), Destin Heilman (CH), Jeanine Dudle (CEE, EDC Representative)

- 1) The meeting was called to order at 2:04 pm.
- 2) Secretary for each term was determined
  - A. S. Wodin-Schwartz
  - B. D. Heilman
  - C. J. Dudle
  - D. F. Levey
- 3) New members were welcomed to the committee.
- 4) 2022/2023 annual report was discussed. It will be reviewed again before the next meeting.
- 5) CAP discussed skipping committee meetings on weeks with faculty meetings. CAP agreed to follow this guidance moving forward.
- 6) CAP responsibilities need to be revised every 3 years. These will be reviewed in the upcoming meeting.
- 7) There was a discussion about the test blind policy assessment work that was done by CAP last year. CAP is working with UOAC on this assessment development. The CAP subgroup working on test blind policy assessment will meet again to discuss the charge related to assessment. Further discussion centered on other policies that could be developed to support students with varying preparedness for college level academics.
- 8) J. Dudle will continue to serve as the EDC Representative and B. Servatius will continue to serve as the CITP representative. D. Heilman will serve as the CAP representative to UAOC.
- 9) The student representatives to CAP will be welcomed to the committee later in the term.
- 10) B. Calli and B. Servatius reported on a visit to the Center for Wellbeing to work towards developing guidance for student flexibility. There was a very productive conversation and CAP will continue to work with the Center for Wellbeing to develop recommendations.
- 11) The meeting was adjourned at 2:50 pm.