

Committee on Teaching and Research Faculty (CTRF) Meeting #1 Minutes
Tuesday Aug 29, 2023
3-4pm

Meeting held on Zoom

Members in attendance: Drew Brodeur (Chair, CBC), Izabela Stroe (PH), Steve Kmiotek (CHE), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 3:05pm.
2. **COG report from Committee Members Danielski and Kmiotek.** Committee Members Danielski and Kmiotek were present for the first COG meeting of the year. They summarized the major points from the meeting and described the issues on the docket for COG's work this year.

They highlighted one issue of particular interest to teaching and research faculty: the Committee on Tenure and Academic Freedom (CTAF) is working on laying out instructions for managing academic freedom cases. The current faculty handbook does not provide instructions; the process needs to be standardized and laid out clearly so everyone can find out and understand how these issues will be addressed. CTAF has asked different groups of faculty to meet with them and share their ideas and concerns; and all faculty are invited to respond to their invitation or send comments to them by email. See Mark Claypool's email sent to all faculty on Aug. 16, 2023 for more details.

3. **CTRF's agenda for the year.** Committee members talked about what issues the Committee should tackle this year. There are three issues that the Committee knows that it wants to take on this year. First, the Committee will work on expanding eligibility for sabbaticals to all full time faculty. The Committee discussed plans for working on this issue. The Secured Faculty on the committee will lead the work on this issue. Secondly, the Committee wants to create opportunities for the three cohorts of the pre-tenure Professors of Teaching to meet and support each other in navigating the path to tenure. The Professors of Teaching on the committee will lead the work on this issue. Finally, the Committee will look at creating similar opportunities for faculty who are preparing for promotion.

Chair Brodeur will reach out to faculty by email to solicit their ideas and feedback regarding issues to add to this year's agenda.

4. **The meeting was adjourned at 4pm.**

Respectfully submitted,

Joe Aguilar
CTRF Secretary