

**Committee on Teaching and Research Faculty (CTRF) Meeting #2 Minutes**  
**Tuesday Sept 5, 2023**  
**3-4pm**

**Meeting held on Zoom**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Steve Kmiotek (CHE), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 3:05pm.
2. **Approval of minutes from 8/29.** Minutes #1 were approved with minor changes.
3. **COG report from Committee Members Danielski and Kmiotek.** Because of Labor Day, there was no COG meeting, so there was no report to give.

However, Committee Members Danielski and Kmiotek did talk about how COG is continuing to work on identifying candidates as appointees for FAP in an ongoing way, and CTRF discussed a couple possible candidates to reach out to gauge interest.

4. **Creating a support group for TPT folks.** The Committee talked about ways to inform and support the newest TPT cohort, such as helping the third cohort faculty to make connections with members of the first and second cohorts. The Committee also recognized that some members of the first and second cohorts who are in the process of preparing their tenure materials might welcome an opportunity to connect with first cohort members who submitted their tenure packages last June.

Another suggestion is to create a Discord or Slack channel to serve as an informal and supportive online community for the professors of teaching, which could also be a way to answer quick questions.

Lastly, Committee Member Stroe raised the idea of starting a monthly working group where TPT cohort members can talk, work on their materials together, and identify and resolve questions.

5. **Ongoing discussion of sabbaticals for full-time faculty.** Chair Brodeur will reach out to see if Provost Soboyejo might be available to join a CTRF meeting to discuss ideas regarding expanding the availability of sabbaticals for faculty members.
6. **The meeting was adjourned at 4pm.**

**Respectfully submitted,**

**Joe Aguilar**  
**CTRF Secretary**