

Committee on Teaching and Research Faculty (CTRF) Meeting #3 Minutes
Tuesday Sept 12, 2023
3-4pm

Meeting held on Zoom

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Steve Kmiotek (CHE), Althea Danielski (HUA)

1. **Call to order.** Chair Brodeur called the meeting to order at 3:05pm.
2. **Approval of minutes from 9/5.** Minutes #2 were approved with minor changes.

COG report from Committee Members Danielski and Kmiotek. In their last meeting, COG discussed the issue of extending sabbaticals to secured faculty.. COG members were supportive from a base equity standpoint and reviewed the historical percentage of dual mission faculty who had taken sabbaticals versus those eligible, in an effort to get a sense of the number of secured faculty who might use the opportunity in the future.

COG also talked more about possible candidates for FAP. The issue was raised about untenured colleagues serving on committees where controversial votes might happen.

Additionally, COG has questions about how there's no formal process for research faculty to move ahead with promotions. COG will contact the research professors for further conversation.

3. **Discussion of meeting with the Provost re: sabbaticals.** In light of the sudden news that Provost Soboyejo will soon be taking a position at another university, the Committee discussed how to best proceed with next week's scheduled meeting to talk about sabbaticals. Chair Brodeur will reach out to see if Provost Soboyejo is still available to meet next week or not.

Also, in preparation for a meeting, Chair Brodeur will work on assembling a model showing possible costs, important numbers, and the summary implementation plan. Committee Member Danielski can assist with acquiring data in support of the model. The Committee will also prepare to describe the benefits to the university for opening increasing sabbaticals offered. .

4. **Drafting an email to the TPT group to gauge interest in a working group for preparing tenure materials.** Secretary Aguilar and Committee Member Stroe will draft an email for circulation to the TPT group to gauge interest in creating a working/support group for members of the three TPT cohorts that would allow them to share their experience and provide mutual guidance in navigating the new path to tenure.
5. **Updating TRT email list to make sure it's current.** Secretary Aguilar will do this.

6. The meeting was adjourned at 4pm.

Respectfully submitted,

**Joe Aguilar
CTRF Secretary**