

WPI Conduct Record Release Form

TO THE STUDENT: Enter your name and address information below, and submit this form to the Dean of Students or Student Conduct Affairs Office from any/all colleges or universities you have attended for any amount of time. **This form (for each college or university you attended) is prior to the start of matriculation at WPI.** We recommend you provide this as soon as possible should you enroll. More information about Transfer Admissions at WPI can be found at www.wpi.edu/+transfer.

Applicant Name (please print): _____ **Birth Date:** _____

Permanent Address (city, state, zip):

Current/Most Recent Institution: _____ **Dates Attended:** _____

Previous Institution: _____ **Dates Attended:** _____

Previous Institution: _____ **Dates Attended:** _____

Previous Institution: _____ **Dates Attended:** _____

The Family Education Rights and Privacy Act of 1974 (FERPA) guarantees confidentiality of student educational records. As a part of my application, I authorize the Registrar's Office to release all information pertaining to my academic record.

Student Signature: _____ **Date:** _____

*** TO BE COMPLETED BY THE DEAN OF STUDENTS OFFICE OR STUDENT CONDUCT AFFAIRS**

OFFICE FROM ALL INSTITUTIONS ATTENDED: The above named student has applied to Worcester Polytechnic Institute (WPI). Please complete this form and return it to the WPI Admissions Office directly. This information is necessary before any final action may be taken on this student's application. We may follow up with a phone call. **Return completed form and any additional documents to WPI Undergraduate Admissions – Bartlett Center, 100 Institute Road, Worcester MA 01609, or scan and email to admissions@wpi.edu.**

Please answer all 5 questions below:

1. *Is this student in good disciplinary standing at your institution?* **Yes** **No***
2. *Is this student eligible to return to your institution?* **Yes** **No***
(*If you answered "No" to question 1 or 2, please provide specific written details in a separate document.)
3. *Has the student ever been found responsible for a disciplinary violation at your institution, including for academic or behavioral misconduct?* **Yes*** **No**
4. *Regardless of the outcome, has this student ever been a respondent in a disciplinary proceeding at your institution or been the subject of a complaint that did not result in a disciplinary proceeding?* **Yes*** **No**
5. *Are there any pending or unresolved disciplinary proceedings involving this student at your institution, including any incidents involving this student that have not yet resulted in disciplinary action?* **Yes*** **No**
(*If you answered "Yes" to question 3, 4 or 5, please provide specific written details in a separate document.)

Signature of University Official: _____

University/College: _____

Printed Name: _____ **Title:** _____

Phone number: _____ **Date:** _____

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