

## CAO Meeting # 2 (09/14/2023)

**Present:** Steven Van Dessel (Chair, CEAE), Greg Lewin (Secretary, RBE), Nick Blank (Director of Academic Programs, Undergraduate Studies), Danielle Cote (MME), Arne Gericke (CBC, Interim Dean of Undergraduate Studies), Jianyu Liang (MME), Sarah Miles (Registrar), Paul Reilly (Assistant Dean of Student Success), Qingshuo Song (MA)

**Absent:** Gizem Arslan

**Scheduled:** Thursday, September 14, 2023, 12pm

**Location:** Virtual meeting via video conference

Meeting was called to order at 12:02 pm.

### **Old Business**

1. A motion to change the Distribution Requirements for the Civil Engineering major was tabled. A. Gericke, having reviewed many motions related to distribution requirements, reported that the policy set in 1983 was that distribution requirements should not exceed 10 units. S. Van Dessel noted that several programs at WPI exceed 10 units and often do so to meet ABET requirements specific to those programs. The Committee will seek clarification from CE and Dean McNeill about proposed changes. The Committee notes that programs that seek to require more than 10 units of distribution requirements should prepare a clear rationale for the requirements.

### **New Business**

1. A motion to renumber several Psychology courses was tabled. More information about availability of seats in 1000-level courses was requested.
2. A motion to create EDU 2200, Early Fieldwork in STEM Teaching and Community Engagement, was approved.
3. A motion to create EDU 3200, Out-of-School Time K-12 STEM in the Worcester Community, was tabled for minor clarifications surrounding the limitation to the "Worcester" community.
4. A motion to renumber ID 3200 to EDU 3200 was tabled for clarification about counting both courses.
5. A motion to renumber ID 4000 to EDU 4000 was tabled for clarification about counting both courses.
6. A motion to renumber ID 3100, Teaching Methods in Mathematics and Science, to EDU 4100 was tabled for clarification about the change from 3000-level to 4000-level, as well as recommend backgrounds. The Committee will request clarification of the course progression for the teaching certificate.
7. A motion to change distribution requirements for the Business minor was tabled for clarification of the differences from the prior requirements.

8. A motion to add FIN 3330, Financial Analytics, was presented. The motion was conditionally approved on Sept. 15 (via email), subject to clarification of the recommended backgrounds.

Meeting adjourned at 12:56pm.

Respectfully submitted,  
Greg Lewin  
Secretary, CAO