

## Committee on Academic Policy (CAP): Meeting Minutes

Tuesday, 19 September 2023, 2:00 pm

Meeting #4 AY2023-2024

Meeting held via Hybrid

Attendees: B. Calli (RBE, CAP chair), F. Levey (MME), B. Servatius (MA, CITP representative), S. Wodin-Schwartz (MME), S. Miles (Registrar), A. Gericke (Dean of Undergraduate Studies, ad interim), D. Heilman (CBC, UOAC Representative), S. Levitan '24 (Student representative)

Guest: N. Blank (Director, Academic Programs)

- 1) The meeting was called to order at 2:07 pm.
- 2) The meeting minutes from the previous meeting were amended and approved.
- 3) N. Blank showed the AY23/24 Undergraduate Catalog. The catalog is now live and can be reached via a direct link. The primary goals for the catalog this year was to do a vetting and editing process of the catalog. This was done in part to expand the current system to a system that is more modern and more user friendly. There is new grouping at the front of the catalog. Changes to the catalog from its current form will be done via motions through either CAP or CAO for the next academic year. As the WPI community uses the new catalog, issues/challenges/areas for improvement can be reported to N. Blank ([nblank@wpi.edu](mailto:nblank@wpi.edu)).

It was suggested that, now that the course descriptions are easier to access, it might be beneficial for departments to review the course descriptions to ensure they align with current course deliveries. These course descriptions should be approved through the CAO process.

There was a discussion about where experimental courses are currently listed and where they may be able to be listed in the new catalog.

- 4) There was a brief discussion about the WPI grade appeal process. S. Levitan will informally ask students about their perceptions of the fairness of the grade appeal process.
- 5) The meeting was adjourned at 2:53 pm.