

Committee on Academic Policy (CAP): Meeting Minutes

Tuesday, 26 September 2023, 2:00 pm

Meeting #5 AY2023-2024

Meeting held via Hybrid

Attendees: B. Calli (RBE, CAP chair), F. Levey (MME), B. Servatius (MA, CIP representative), S. Wodin-Schwartz (MME), A. Gericke (Dean of Undergraduate Studies, ad interim), D. Heilman (CBC, UOAC Representative), S. Levitan '24 (Student representative)

- 1) The meeting was called to order at 2:03 pm.
- 2) The meeting minutes from the previous meeting were amended and approved.
- 3) A follow-up to the potential to obtain nationwide survey data similar to that used in RBE was not possible as the survey was not completed this year.
- 4) There was a discussion about the changes to the new catalog. It was unclear where the date of the published catalog is located. This point was clarified that the catalog is current for the academic year for which it is issued.

There were also questions about how a student would know if they have read the full catalog when the hard copy is not the default interface. Without page numbers in the digital format, it may be difficult for a student to know if they know all the rules and requirements in the catalog. There was a review of the current .pdf generated from the 23/24 catalog which eliminates the page limit issue.

A request was made for the generation of a changes log between catalog years. This may be challenging due to the volume of small changes that are made each year. There is a digital log of catalog changes, and N. Blank will assess if there is a way to make this presentable.

- 5) The CAP annual report from AY22/23 was approved. B. Servatius will send it to the WPI community.
- 6) The CAP test-blind subcommittee report was reviewed.
- 7) There was a discussion about which topics should be prioritized for the coming year. The use of generative AI (ChatGPT, or similar) by students in the admissions process and in the classroom was raised as a topic of importance. This topic will be discussed later in the year.

Issues of the Dean's List and grade inflation will be discussed earlier in the year. Issues of flexibility as a student accommodation will also be discussed.

- 8) The meeting was adjourned at 2:57 pm.