

Minutes of CGSR Meeting #2 on 08/31/2023

The Committee on Graduate Studies and Research (CGSR) held its **second meeting** of AY 23/24 on **August 31, 2023 (Thursday)** at 2 pm ET via Zoom.

Present: Sarah Olson (MA, Chair), Purvi Shah (BUS, Secretary), Luis Vidali (BIO), Dave Medich (PH), Rodica Neamtu (CS), Bogdan Vernescu (Vice Provost for Research), Yunus Telliell (HUA)

Guests: Sarah Miles (University Registrar), Alex Wyglinski (Associate Dean of Graduate Studies)

Prof. Olson called the meeting to order at 2:00 pm (US Eastern Time).

- The committee reviewed the minutes of the 08/24/2023 meeting #1 and approved them.
- Sarah Miles discussed some changes in the graduate academic calendar 2023-24. Discussion points included:
 - Dates for project presentation day in the last week of April
 - Potential conflicts with religious holidays and feedback from ODIME
 - Childcare challenges in first week of A Term.
- The committee reviewed and approved the updated CGSR annual report for 2022-2023.
- Yunus Telliell volunteered to serve on the Campus Wellness Coalition as the faculty representative.
- The committee reviewed the motions to launch two new ARCH courses and voted on them.
 - ARCH 500 Thesis Research Seminar
 - ARCH 501 Design Thesis
 - There was a discussion about the course prefix and number. Usually, Thesis courses have 599 number, not 501. The registrar recommends them to consider changing it to ARCH 599 so that it remains consistent university-wide.
 - CGSR approved the motion on the condition to change the course number to ARCH 599 from ARCH 501.
- Sarah Olson sent feedback from the previous CGSR meeting discussion to Prof. Oates on the MS Global Health Program. CGSR discussed it and added additional questions to address. Prof. Oates will join us in one of CGSR's upcoming meetings.
- CGSR discussed a summer dismissal appeal for a student. The program and department head are willing to work with the student to improve their performance as a WPI student. CGSR decided to waive the dismissal.
- The Committee followed up on a discussion related to credits for cross-listed UG/GRAD courses that are seven weeks. Sarah Miles stated there is a credit conversion policy to address it.

Meeting was adjourned at 2:57 pm.