Minutes of CGSR Meeting #10 on 11/09/2023

The Committee on Graduate Studies and Research (CGSR) held its **tenth meeting** of AY 23/24 on **Nov 09, 2023 (Thursday)** at 3 pm ET via Zoom and in person.

Present: Sarah Olson (MA, Chair), Purvi Shah (BUS, Secretary), Luis Vidali (BIO), Dave Medich (PH), Yunus Telliel (HUA), Rodica Neamtu (CS), Terri Camesano (Dean of Graduate Studies)

Guests: Melissa Terrio (Grad Recruitment and Admissions), Alex Wyglinski (Associate Dean of Graduate Studies), Anna Gold (WPI Library), Jing Xiao (RBE)

Prof. Olson called the meeting to order at 3:00 pm (US Eastern Time).

1. The committee reviewed and approved the minutes of the 10/26/2023 meeting # 8 and 11/02/2023 meeting # 9.
2. The committee voted on and approved the motion from BBT to update their seminar from 1 credit to 0 credit.
3. The committee voted on and approved the motion from CS to cross list DS 551 as CS 551.
4. The committee voted on and approved the motion from ECE to launch three new courses - ECE 571, ECE 575, and ECE 576.
5. Anna K. Gold from the WPI Library presented faculty policies for archiving (digitally) WPI's graduate theses and dissertations (ETDs). She would like the committee to discuss this further and would like to have it completed by the end of this academic year.
   a. Document and/or restate current policies.
      i. Embargoes: No documentation
      ii. Redaction: Alternative to embargo. Restating would help.
      iii. Errata: No documentation.
      iv. Revising ETDs: No revision policy is implied. Not clearly stated.
   b. Revise or add new policies to address emerging needs
      i. Minor revisions
      ii. Revision for privacy or confidentiality
      iii. Accommodate departments or programs that wish to require or offer optional archiving of GQP submissions under the same terms as ETDs.
   c. Advise on how to share and raise student and faculty awareness of these policies.
      The committee discussed:
      ▪ Potential ETD needs for a growing experiential PhD program.
      ▪ Encouraging transparency practices for use of AI in the theses.
      ▪ Time limit for making changes. Anna Gold stated that they have not come across any time limits in policies from other institutions.
      ▪ Archiving non-traditional graduate work (e.g., performances, digital artifacts, etc.).

6. Prof Jing Xiao (RBE) visited CGSR with respect to the MS (AI) degree launch motion.
    a. Prof Xiao expressed concern about the role of RBE in the MS AI program.
    b. Additional RBE courses have been added as options to several of the course bins in the MS AI program.
    c. The committee also discussed RBE course motions.
        i. RBE 511 – New course addition
        ii. RBE 575 – New course addition
        iii. RBE 577 – New course addition
        iv. RBE 544 - New course addition
        v. RBE 535 – New course addition
        vi. RBE 58X - New course addition
7. Prof Wyglinski announced that the new graduate projects registration portal is being launched on 11/17. A short demo showed how students will be able to register. This was a combined effort of Grad Studies, Registrar, and IT.

Meeting was adjourned at 4:07 pm.