

## CAO Meeting # 5 (10/05/2023)

**Present:** Steven Van Dessel (Chair, CEAE), Greg Lewin (Secretary, RBE), Nick Blank (Director of Academic Programs, Undergraduate Studies), Arne Gericke (CBC, Interim Dean of Undergraduate Studies), Jianyu Liang (MME), Sarah Miles (Registrar), Paul Reilly (Assistant Dean of Student Success), Qingshuo Song (MA)

**Absent:** Gizem Arslan (HUA), Danielle Cote (MME)

**Scheduled:** Thursday, October 5, 2023, 12pm

**Location:** Virtual meeting via video conference

Meeting was called to order at 12:02 pm.

### **Old Business**

1. The Committee considered a number of motions for the Psychological and Cognitive Sciences Program. The motions consist of numbering changes intended to bring the courses in-line with peer institutions, as well as minor changes in catalog descriptions (mostly to reflect the target audience for the courses). In general, the content of the courses will not change and the total number of seats at the 1000 and 2000 level will not change. The Program will monitor course demands and adjust availability, if needed. Several motions for 1000- and 2000-level courses were passed; motions at the 3000- and 4000-level were tabled for clarifications on recommended background.
2. The Committee discussed a previous motion from Integrative and Global Studies about preparation courses for off-campus IQPs. Currently, many project sites require a cultural preparation course, which is independent of the "PQP" and ID 2050. Those sites ask students to register for an Independent Study, and the proposal is to make a permanent course to formalize the practice. Members of the Committee expressed concern about the erosion of free electives. No action was taken.

The meeting concluded at 12:45.

### **Electronic Business**

1. The Committee approved an updated motion to change the distribution requirements for the B.S. in Civil Engineering, which clears up the structural analysis requirement for the major. The units of distribution requirements needed for the major remains unchanged at 10 units. The motion was approved electronically on Oct. 27.

Respectfully submitted,

Greg Lewin  
Secretary, CAO