

CAO Meeting # 8 (11/14/2023)

Present: Steven Van Dessel (Chair, CEAE), Greg Lewin (Secretary, RBE), Gizem Arslan (HUA), Nick Blank (Director of Academic Programs, Undergraduate Studies), Danielle Cote (MME), Arne Gericke (CBC, Interim Dean of Undergraduate Studies), Sarah Miles (Registrar), Qingshuo Song (MA)

Absent: Jianyu Liang (MME)

Scheduled: Tuesday, November 14, 2023, 12pm

Location: Virtual meeting via video conference

Meeting was called to order at 12:02 pm.

The Committee reminds programs that when submitting motions that will result in catalog changes, the earliest Implementation Date is AY 24-25.

New Business

- 1) A motion to offer ES 202X, Innovation Through Making, as an experimental course for a third time was approved.
- 2) The Committee considered two motions from Mathematical Sciences clarifying the intended audiences of courses in Probability:
 - a) A motion to change the course description for MA 2621, Probability for Applications, was approved.
 - b) A motion to change the course description for MA 2631, Probability Theory, was approved.
- 3) The Committee considered two motions from Biomedical Engineering related to courses in Cellular Engineering:
 - a) A motion to change the name of BME 3813 to "Cellular Engineering: Techniques" was conditionally approved, subject to implementation dates.
 - b) A motion to add BME 4813, Cellular Engineering: Applications, was conditionally approved, subject to implementation dates.

Old Business

1. A motion (originally submitted in AY 22-23) to change the Category for ES 3501 was tabled, pending on clarification for the planned schedule for offering the course.
2. The Committee considered several motions regarding the restructuring of the Biology and Biotechnology curriculum (first presented in Meeting #3 on Sept. 21).
 - a. A motion to remove BB 2050, Animal Behavior, was approved.

- b. A parallel motion to add BB 3060, Animal Behavior, was approved.
- c. A motion to remove BB 2950, Molecular Biology, was approved.
- d. A parallel motion to add BB 3950, Molecular Biology, was approved.
- e. A motion to remove BB 3050, Cancer Biology, was approved.
- f. A parallel motion to add BB 4050, Cancer Biology, was approved.
- g. A motion to change the name of BB 4900 to "Advanced Topics in Biology and Biotechnology" and to change the course description was conditionally approved, pending minor rewording.

The Committee will consider additional motions related to the restructuring in upcoming meetings.

The meeting concluded at 12:55.

Electronic Business

- 1. A motion to change a grade in an IQP was approved on 11/19/23 via email.

Respectfully submitted,

Greg Lewin
Secretary, CAO