

Committee on Academic Policy (CAP): Meeting Minutes

February 6, 2023, 2:00 pm
Meeting #13 AY2022-2023
Meeting held via Hybrid

Attendees: B. Calli (RBE), J. Dudle (CEE, EDC representative), R. Gyurcsan '24 (Student representative), V. R. Kasireddy (Student representative), F. Levey (MME), S. Miles (Registrar), B. Servatius (MA, CAP chair, CITP representative), S. Wodin-Schwartz (MME),

Not In Attendance: O. Pavlov (SSPS), A. Gericke (Dean of Undergraduate Studies)

- (1) The meeting was called to order at 2:02 pm
- (2) The minutes from meeting #12 were approved.
- (3) eProjects Update and Discussion:
 - a. Revisions have been made to eProjects to allow student-initiated projects.
 - b. A discussion was held regarding 4/3 MQPs for double majors. S. Miles stated that approximately 10% of each graduating class completes a double major; and approximately 90% of double majors complete a 4/3 MQP. The undergraduate catalog states the student must complete an MQP approval form (approved by advisor(s)) indicating the proposed content relating to each major. However, this form is not currently integrated into eProjects.
 - c. It was noted that the use of “interdisciplinary” to describe 4/3 MQPs in the undergraduate catalog may be confusing. There are many 3/3 MQPs completed with students from different majors that are not associated with students completing a double major.
- (4) Proposal for Faculty Policy on File Changes to Support Privacy and Confidentiality
 - a. CAP had previously reviewed a proposal from the library, and had several questions. Answers from A. Gold were reviewed.
 - b. The motion refers to “authors or others” who can initiate a change request. CAP asked whom “others” might refer to. A. Gold stated that requests may arise based on protecting personal information, such as a person requesting their name not be associated with a quotation, or that personal contact information be removed.
 - c. CAP inquired about the “confidential review for approval” of requests. A. Gold stated the review is to ensure the request falls within the intended scope of the policy. The Dean of Undergraduate Studies (or their delegate) would review requests for undergraduate works, and the Dean of Graduate Studies (or their delegate) would review requests for graduate works.
 - d. CAP inquired if name changes can be prevented if they are nefarious (e.g., request to change a name to disassociate from a case of plagiarism). A. Gold stated that review by the appropriate Dean would ensure changes fall within the scope and intent of the policy.
 - e. The proposed motion was briefly discussed but time ran out.
- (5) The meeting adjourned at 2:57 pm.

Jeanine D. Dudle
CAP Secretary, C 2023