

Committee on Teaching and Research Faculty (CTRF) Meeting #7 Draft Minutes
Tuesday October 24th, 2023
2pm-3pm

Meeting held in person and on Zoom

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Steve Kmiotek (CHE)

1. **Review and approve minutes.** The minutes from Meeting #6 were approved with minor edits.
2. **COG report from Committee Member Kmiotek.** Committee Member Kmiotek gave a brief update on COG discussion around the Provost Search Committee nomination process. Every full-time faculty member's name is on the list, and nominations should be submitted by Wednesday 11/01 at 12pm.

COG also talked about defining the formal procedure for academic freedom cases, particularly questions surrounding the process of when a faculty member notifies CTAF with a complaint about an academic-freedom-related issue. There will be a draft policy presented at our next faculty meeting.

3. **Update on TPT working group.** If any secured faculty members, preparing materials for promotion or for tenure (from the first couple TRT cohorts), would be interested in forming a working group that meets in a more official capacity, please contact CTRF and we can try to set something up.
4. **Chrys Demetry and COACHE Faculty Job Satisfaction Survey.** Chrys Demetry reached out to CTRF to see if 1-2 CTRF members might be available to join a small working group to make decisions about areas for custom questions for the survey.

Chair Brodeur and Committee Member Stroe may be able to participate, depending on time and day.

5. **Sabbaticals and preparing for meeting with Provost Heinricher.** CTRF will meet with Provost Heinricher on Wednesday 11/08.

The committee adjourned at 3:00 pm.

Respectfully submitted,
Joe Aguilar

CTRF Secretary