

CAO Meeting # 9 (11/21/2023)

Present: Steven Van Dessel (Chair, CEAE), Greg Lewin (Secretary, RBE), Gizem Arslan (HUA), Nick Blank (Director of Academic Programs, Undergraduate Studies), Danielle Cote (MME), Arne Gericke (CBC, Interim Dean of Undergraduate Studies), Jianyu Liang (MME), Sarah Miles (Registrar), Qingshuo Song (MA)

Absent: None

Scheduled: Tuesday, November 21, 2023, 12pm

Location: Virtual meeting via video conference

Meeting was called to order at 12:02 pm.

New Business

- 1) A motion to add the experimental course BME 481X, Cellular Engineering: Applications, was approved.
- 2) A motion to revise the course descriptions for CN 1541, Elementary Chinese I; CN 1542, Elementary Chinese II; and CN 1543, Elementary Chinese III was approved, contingent on separating into three independent motions.
- 3) A motion to add AB 1600, Moroccan Colloquial Arabic, was tabled. The Committee suggests an experimental course would be more appropriate and would like to know if the course will be required for the IQPs at the Morocco Project Center.
- 4) A motion to remove ISE 2810, Listening and Speaking for Non-native Speakers of English, was approved.
- 5) A motion to revise course titles for ISE 1800, ISE 1801, ISE 1803, and ISE 2800 was tabled pending clarifications of the proposed titles.

Old Business

1. A motion to change ES 3501, A Project-Based Introduction to Systems Engineering, from Cat. I to Cat. III was approved. A. Gericke suggested that the Registrar review courses periodically and contact departments about 'stale' course listings in the catalog.
2. The Committee considered several motions regarding the restructuring of the Biology and Biotechnology curriculum (first presented in Meeting #3 on Sept. 21).
 - a. A motion to remove BB 2917, Hunting for Phage, and BB 3526, Phage Hunters: The Analysis, was approved.
 - b. A motion to remove BB 3512, Molecular Genetics Lab, was approved.
 - c. A motion to remove BB 3517, Fermentation, was approved.

The Committee will consider additional motions related to the restructuring in upcoming meetings.

The meeting concluded at 12:55.

Respectfully submitted,

Greg Lewin
Secretary, CAO