

# Staff Council Meeting Minutes

#7 – Thursday, December 7, 2023

Attendees: W. Battelle, A. Boertjens, N. Caligiuri, J. Cluett, A. Curran, D. Dubois, R. Gardner, M. Hamilton, K. Hollan, P. Howe, C. Keller, A. LeSane, N. Luiz, K. Marengo, S. Miles, E. Morganelli, T. Scola

Guest Attendees: President Grace Wang & VP Lauren Turner

1. Meeting was called to order at 9:03am.
2. President Grace Wang joined the meeting to share her “Strategic Priorities & Institutional Goals”. She is actively presenting this information to constituents across campus and wanted to include Staff Council. Following her presentation, Staff Council engaged in discussion with President Wang about the content and the implications, concerns, and opportunities we foresee for staff members.
3. Minutes from 11/16/2023 were approved.
4. Chair Report:
  - a. Chair Scola is meeting with Secretary of the Faculty, Mark Richman. His insight into faculty governance and how we can work together productively to benefit staff and faculty on campus will be helpful for Staff Council’s work.
  - b. The Harvest of Thanks event’s success was acknowledged. Pictures have been added to the Staff Council website and the sub-committee will debrief in the near future.
5. All proposed amendments to the Staff Council Constitution & Bylaws were passed. The document will be updated with appropriate notation dating the new amendments to be posted on the Staff Council website.
6. Sub-Committee Report Outs:
  - a. Elections – the process timeline has been updated.
  - b. Feedback – some feedback has been received regarding the Flex Work Task Force. This data will be compiled and provided to the Task Force to be reviewed alongside the data from the upcoming listening sessions.
  - c. Communications & Public Relations – Election timeline will be aligned with the Communications timeline. Information about the Task Force staff listening sessions has been sent out and Roxanne will try to get reminders published as well.
  - d. Flex Work Task Force – Two staff listening sessions will be taking place : one in-person and one on Zoom. Smaller focus groups with managers/department heads/leaders are also being conducted. Generative AI is being utilized to help summarize these sessions and identify common themes.
  - e. Strategic Plan Working Group – They will meet this week to expand our Staff Council goals into a cohesive action plan. This work will hopefully be shared by next full Staff Council meeting to be assigned to specific sub-committees and/or form new sub-committees to address the action plan.
7. The group voted to hold the next meeting on 12/21 fully virtual to accommodate any travel plans.
8. Meeting was adjourned at 10:31am.

