

CASL Meeting #5 Minutes
November 27 2023
3:00PM – 4:00PM
Zoom Meeting

Attendees: Francesca Bernardi, Daniel DiMassa (chair), Jim Doyle (secretary), Miguel Duran, Rudra Kafle, Jane Li, Emily Perlow, Adam Powell, Tally Reeverts (Academic Advising), Sarah Stanlick

Call to Order: 3:04PM

1. CASL welcomed undergraduate student member Miguel Duran '24 to the Committee.
2. The minutes of the November 3 meeting of CASL were reviewed and approved.
3. Daniel DiMassa and Jim Doyle reported on their presentation at the recent meeting of graduate coordinators. At that meeting they reviewed CASL's work last year to survey graduate coordinators and to develop a document on graduate advising best practices; reported on the findings from the graduate student survey that students are interested in more interactions with graduate advisors and are concerned that the information appearing on program websites is not always up to date; expressed CASL's concerns that some programs do not assign advisors to non-thesis M.S. students and that some programs do not have advisors available over the Summer to help onboard new students; and expressed CASL's interest in helping to better define the roles and responsibilities of graduate coordinators. Discussion with the graduate coordinators focused on the relative advantages and disadvantages of centralization and uniformity in procedures.
4. CASL continued to develop plans for the Just-in-Time Advising Training event now scheduled for 12:00-2:00 p.m. on February 7 (changed from Feb. 14) in Unity Hall 520. Topics and potential speakers were reviewed. The current list of topics includes:

Introduction

Where to locate advising resources

Office of Academic Advising

Words of Wisdom from a faculty member and an UG student

Degree requirements:

 Humanities & Arts

 Social Science

 IQP

Breakout sessions:

 Calculus sequence

 The Hidden Curriculum

 Supporting Neurodiverse Students

The Committee discussed strategies for encouraging attendance at the session, as well as effective ways to promote Academic Advising Day to students. Options for directing attendees to further information were also discussed.

5. There is a group led by Corey Dehner developing resources for students going abroad. Sarah Stanlick will report back to CASL on their progress at a future meeting.

6. CASL will take up issues arising from the Undergraduate Enrolled Student Survey in the Spring.

Adjournment: 3:48PM

Respectfully submitted,

Jim Doyle (Secretary)