

## **Committee on Academic Policy (CAP): Meeting Minutes**

Monday, 11 December 2023, 9:00am

Meeting #12 AY2023-2024

Meeting held remotely

Attendees: B. Calli (RBE, CAP chair), F. Levey (MME), B. Servatius (MA, CITP representative), S. Wodin-Schwartz (MME), A. Gericke (Dean of Undergraduate Studies, ad interim), D. Heilman (CBC, UOAC Representative), S. Levitan '24 (Student representative), J. Dudle (CEAE, EDC Representative), Connor Chartier '25 (Student representative).

1. Meeting was called to order at 9:04am
2. Minutes of the 27 November meeting were discussed and approved.
3. Dean Gericke gave a presentation of grade distributions broken out by first year courses vs upper level courses as well as MQP and IQP grades. The grade distributions have shifted more in the upper level courses and projects. It was noted that shifts in grade distributions have been reported at other Universities as well. It was also noted that, anecdotally, faculty have generally reported that student competencies and performance has declined in recent years yet grade distributions indicate more A's are being awarded. Dean Gericke will report back to CAP after grades from the current term are available and can be included in the analysis. It was also noted that the student and faculty experience is different for projects and further discussion occurred regarding standards and practices in project assessments.
4. Chair Calli gave a brief review of the Committee Chair's Meeting, emphasizing that there was agreement that the discussion of trends in grading and grade distributions is critical for an upcoming faculty meeting. Committee chair's recommended that discussions include (either linked or separate) flexibility guidelines.
5. The meeting was adjourned at 9:58am.