

**Committee on Teaching and Research Faculty (CTRF) Meeting #13 Draft Minutes**  
**Tuesday January 23<sup>th</sup>, 2023**  
**3pm-4pm**

**Meeting held in person and on Zoom**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Althea Danielski (HUA), Steve Kmiotek (CHE)

- 1. Committee on Governance updates.** Committee Members Danielski and Kmiotek report COG had not yet addressed the sabbatical plan, but would likely talk about it in the next meeting.
- 2. Continued discussion of the sabbatical implementation plan.** Committee discussed adding language to the implementation plan to address the issue of recent promotions of TRT faculty resetting the clock on eligibility for sabbaticals.

CTRF debated how to best contact the Deans to discuss the sabbatical plan, as it would be helpful to have their input. Chair Brodeur will send a reminder email to the Deans to solicit feedback on the plan, and then move forward with this item to COG and to faculty for larger discussion.

The Committee talked through the need to add data to the “rationale” section of the motion doc to reflect the new changes in wording around the “six-year continuous service” language revision of the motion.

- 3. The Committee on Financial and Academic Planning wants to loop us into the staff compensation survey for teaching faculty.** We can talk about this going forward. Chair Brodeur will read the FAP minutes addressing this issue, and once the sabbatical implementation plan has moved on to COG etc., The Committee can figure out how CTRF can help with the survey.

**The committee adjourned at 3:00pm.**

**Respectfully submitted,**

**Joe Aguilar**

**CTRF Secretary**