

# Staff Council Meeting Minutes

#10 – Thursday, January 18, 2024

Attendees: L. Baghsarian, W. Battelle, A. Boertjens, N. Caligiuri, J. Cluett, A. Curran, D. Dubois, R. Gardner, P. Howe, C. Keller, A. LeSane, N. Luiz, K. Marengo, S. Miles, E. Morganelli, T. Scola

1. Meeting was called to order at 9:04am.
2. Minutes from 1/4/2024 were approved.
3. Chair Report:
  - a. Chair Scola and Mike Hamilton met with Secretary for the Faculty Mark Richman to continue discussions about the FBC representation proposal. As it has garnered VP Lauren Turner's support, the hope is that it can start moving through faculty governance for approval by the end of this academic year.
  - b. Staff Council has been asked to either serve on or recommend staff to join a Staff Performance Management Task Force. This Task Force will be reviewing our current performance review process with T&I personnel. Sarah Miles and Diane Dubois have volunteered to serve.
  - c. Chair Scola shared that updated information about the Fiducient information session will be going out to help clarify its purpose. We anticipate receiving feedback forms after these sessions as well.
4. All sub-committees have been committed to working on defining their action plans for their assigned goals. We appear to be on target for completing the templates for each goal by mid-February. A folder is available within the General channel of Teams to store each sub-committee's in-progress and/or completed action plan templates.
5. Sub-Committee Report Outs:
  - a. Community Engagement – we have hit a snag where nobody in IT seems to have defined ownership over the creation of a distribution mailing list. This complicates the goal of establishing a communication system for Staff Council to easily reach constituents.
  - b. Communications & Public Relations – anticipating pushing out updates on the Remote/Flex Work Task Force progress soon; will coordinate with the Task Force around that messaging.
  - c. Recognition: Kim Hollan is organizing and they will hopefully begin meeting soon.

6. Remote/Flex Work Task Force:
  - a. The group has reviewed the data and has developed multiple possible recommendations. They will refine these recommendations into proposals to be shared with university leadership in the near future.
7. Meeting was adjourned at 9:52am.