

**CASL Meeting #6 Minutes**

**January 25 2024**

**9:00AM – 10:00AM**

**Zoom Meeting**

**Attendees:** Daniel DiMassa (chair), Jim Doyle (secretary), Rudra Kafle, Arnold Lane, Jane Li, Adam Powell, Paul Reilly

**Call to Order:** 9:02AM

1. The minutes of the November 27 meeting of CASL were reviewed and approved as amended.
2. Daniel DiMassa and Adam Powell were appointed to the review committee for the Trustees Award for Outstanding Academic Advising.
3. CASL's undergraduate student member Miguel Duran has cycled off the committee. A replacement will be sought from SGA.
4. The Committee reviewed the final agenda and logistics for the Just-in-Time Advising Training event scheduled for February 7. Plans for advertising and promoting the event were also discussed.
5. Discussion continued on how CASL can best work with graduate coordinators and the administration to standardize practices to ensure that all graduate students have access to an academic advisor as well as timely and reliable information about their program.
6. The Committee discussed priorities for its Spring agenda:
  - a. The undergraduate enrolled student survey data makes clear the need to attend to experience of WPI's transgender and nonbinary+ students. Profs. Lindsay Davis and Rebecca Moody, co-founders of WPI's Gender, Sexuality, and Women's Studies program, will be invited to a future CASL meeting to discuss.
  - b. A future meeting will focus on how CASL can best highlight and support the work of the Campus Wellness Coalition.
  - c. CASL will return to the question of how to promote consideration of accomplishments in academic advising in tenure and promotion review processes.

**Adjournment:** 10:01AM

Respectfully submitted,

Jim Doyle (Secretary)