

**Committee on Teaching and Research Faculty (CTRF) Meeting #16 Minutes**  
**Tuesday February 13th, 2024**  
**3pm-4pm**

**Meeting held on Zoom**

**Members in attendance:** Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Izabela Stroe (PH), Althea Danielski (HUA), Steve Kmiolek (CHE)

- 1. Review minutes/notes from Feb 5th.** Minutes #15 were approved with minor changes.
- 2. COG update.** Committee Members Danielski and Kmiolek said there was limited time and only a brief discussion on the motion for expanding sabbaticals to secured faculty at the end of COG's previous meeting. CTRF is still waiting for feedback on the implementation plan of the motion before moving forward. COG also worked on guidelines for searches to fill Academic Administrative Positions and a motion to establish a formal procedure to resolve allegations of academic freedom violations.
- 3. Update on sabbaticals.** The Committee is continuing to meet with community stakeholders to discuss next steps.
- 4. COACHE survey.** THE COACHE Survey is open, everyone received a personal link on 2/8 in an email with the subject line "Collaborative on Academic Careers in Higher Education" from the address [coachefaculty@abtsurvey.com](mailto:coachefaculty@abtsurvey.com). Some faculty may have seen the email filtered or accidentally deleted it. The Committee should strongly encourage everyone who isn't a tenured faculty member to respond to the survey.
- 5. TPT numbers and planning for the future – request from the Provost and K Foo.** The Committee was asked about their recommendations regarding TPT numbers going forward. Are we done advocating for more positions after the final slots are filled in this last round to get a Cohort #4? It would be helpful to get the applicant numbers for the current round to help us determine our approach to TPT positions going forward. Chair Brodeur will draft a response to K Foo.

**The committee adjourned at 4:00pm.**

**Respectfully submitted,**

**Joe Aguilar**

**CTRF Secretary**