

Committee on Teaching and Research Faculty (CTRF) Meeting #15 Minutes
Tuesday February 6th, 2024
3pm-4pm

Meeting held in person and on Zoom

Members in attendance: Drew Brodeur (Chair, CBC), Izabela Stroe (PH), Althea Danielski (HUA), Steve Kmiotek (CHE)

- 1. Draft notes #14.** The minutes from meeting #14 were approved with minor changes.
- 2. Committee on Governance updates.** Professors Kmiotek and Danielski reported on the latest updates of interest for teaching and research faculty from the last COG meeting. COG made revisions to the draft for the position description for the Dean of Undergraduate Studies job search, which will be launched soon. COG also discussed the guidelines for searches to fill academic administrative positions.
- 3. Continued discussion of the sabbatical implementation plan.** COG did not take up the sabbatical motion in the last meeting, but likely will in the next meeting. CTRF members discussed how to get support for the motion from the Deans, Department Heads and Administration.
- 4. Tenure-track Professors of Teaching applying for tenure this year.** There are several professors of teaching going up for tenure this year; they will be notified about the outcome of their cases likely in late February (end of C-Term). Another set of tenure-track professors of teaching are preparing to put in their applications for tenure this June. CTRF discussed how to support them; Professor Stroe talked about how members of the Physics Department have been helping each other prepare their tenure and promotion packages.

The committee adjourned at 3:40pm.

Respectfully submitted,

Joe Aguilar

CTRF Secretary