

Staff Council Meeting Minutes

#13 – Thursday, March 7, 2024

Attendees: L. Baghsarian, W. Battelle, A. Boertjens, N. Caligiuri, J. Cluett, A. Curran, D. Dubois, R. Gardner, M. Hamilton, K. Hollan, P. Howe, C. Keller, A. LeSane, N. Luiz, S. Miles, E. Morganelli, T. Scola

1. Meeting was called to order at 9:02am.
2. Meeting minutes for 2/15/2024 were approved.
3. Chair Report:
 - a. Staff Climate Survey data has been received and is being reviewed. T&I requests time with Staff Council to explore the data before it is shared with the community.
 - b. VP Lauren Turner will be joining us during a Staff Council meeting in April to discuss the AI for All campus initiative.
 - c. Chair Scola was invited to present at an upcoming Board of Trustees meeting to provide Staff Council updates.
4. Strategic Plan Review & Discussion
 - a. Minor changes were made to the strategic plan to ensure clarity and appropriate scope of Staff Council work.
 - b. Our current plan is to share the specific Strategic Plan goals with the community at the Spring Staff Forum in May. This information will also be added to our Staff Council website.
 - c. The strategic plan extends until Spring 2026 and Staff Council will share periodic progress reports with the community during that timeline.
5. Sub-Committee Report Outs
 - a. Events & Planning – The structure for the Spring Staff Forum has been established and will provide time for formal updates as well as time and space for socialization. The formal program will be streamed live for virtual attendees rather than holding a separate session. T&I will also have an opportunity to share their big updates.
 - b. Communications & Public Relations – We will need to get a Save the Date out for the Spring Staff Forum as soon as possible. It will likely make sense to combine this communication with a call for nominations to kick off the election cycle. The website will also be updated with the new election timeline and pertinent information.

6. Employee Recognition – The group is reaching out to Student Affairs in an effort to combine the process with theirs. Next steps will involve coordinating logistics for rollout and determining structure for sustainable ongoing implementation.
7. Flexible Work Task Force Updates:
 - a. The Task Force met with President Wang to share a variety of proposed actions. President Wang provided feedback and gave the charge for the Task Force to pursue more data to refine a subset of the specific actions proposed.
 - b. The Task Force/Staff Council are hopeful that a formal update will be provided to the community later this spring, but we want to acknowledge that the feedback and data collected over the past few months have been used to inform the proposed actions.
8. Other Updates:
 - a. The FBC proposal for staff representation was passed by FAP and will be pushed forward to upcoming Faculty Meetings for review and voting.
 - b. Nichols College has gotten the charge to establish an inaugural Staff Council and we received information that they are modeling their process on the WPI Staff Council.
9. Meeting was adjourned at 10:25am.