

# Staff Council Meeting Minutes

#12 – Thursday, February 15, 2024

Attendees: L. Baghsarian, W. Battelle, A. Boertjens, N. Caligiuri, J. Cluett, A. Curran, D. Dubois, R. Gardner, M. Hamilton, C. Keller, A. LeSane, N. Luiz, K. Marengo, S. Miles, E. Morganelli, T. Scola

1. Meeting was called to order at 9:02am.
2. Meeting minutes from 2/1/2024 were approved.
3. Chair Report:
  - a. We should start exploring representation on other faculty governance committees that make decisions that impact staff. This would be useful to explore with Secretary of the Faculty Mark Richman to help us identify important places for representation.
  - b. The templates from sub-committees for the strategic plan are being compiled and will be distributed for review at the next full Staff Council meeting.
4. Sub-Committee Report Outs:
  - a. Communications & Public Relations – messaging timelines for elections, Staff Forum are being established. Working with Employee Recognition sub-committee to market the GOAT cards. An internal Staff Council event calendar is in progress.
  - b. Events/Planning – Staff Forum dates are scheduled: May 20<sup>th</sup> 2:30-4pm for in-person session & May 21<sup>st</sup> 11am-12pm for virtual session. The sub-committee solicited feedback from the Council about the structure of the event and possible programming. Chair Scola will discuss with VP Lauren Turner about T&I involvement in the event.
  - c. Employee Recognition – Set a goal to unveil by the Staff Forum. Lusine is on the recognition sub-committee of the Performance Management Task Force so we'll try to align the work.
  - d. Community Engagement – Call to action: please review the APG proposal that is open for comments right now about email lists.
5. Remote/Flex Work Task Force:
  - a. The Task Force is presenting the finalized proposal to President Grace Wang next week. It contains multiple options for consideration based on data collected from WPI employees and a benchmarking activity against other institutions.

6. FBC Proposal Update:
  - a. The recommendation is to have equal seats for faculty and staff with Staff Council taking on a leadership role in recruiting/appointing staff seats.
  - b. The proposal has passed FBC and has been passed along to FAP for approval with the goal of getting it to a Faculty Meeting this Spring 2024.
7. Other Business:
  - a. SGA is interested in building a relationship. We will vet these types of requests to ensure that objectives align.
8. Meeting was adjourned at 10:28am.