

**CAO Meeting # 21 (04/02/2024)**

**Present:** Steven Van Dessel (Chair, CEAE), Greg Lewin (RBE), Gizem Arslan (HUA), Qingshuo Song (MA), Nick Blank (Director of Academic Programs, Undergraduate Studies), Sarah Miles (Registrar), Paul Reilly (Assistant Dean of Student Success)

**Absent:** Danielle Cote (MME), Jianyu Liang (MME), Arne Gericke (Interim Dean of Undergraduate Studies)

**Scheduled:** Tuesday, April 2, 2024, 2pm.

**Location:** Kaven Hall 111A

**New Business**

1. Sakthikumar Ambady (Biomedical Engineering) presented an overview of BME's revised laboratory distribution requirements. BME's motions to change course names and lab distribution requirements were tabled pending further discussion in the BME department regarding sequences of coupled laboratory courses.
2. A motion to add AE 3010: Experimentation and Data Science with Aerospace Engineering Applications was approved.
3. A Motion to add AE 2210: Introduction to Thermal Engineering was approved.
4. A motion to change Aerospace Engineering distribution requirements was approved.

**Electronic Business**

5. A motion to approve a WPI student's proposal for an individually designed minor in Environmental Engineering & Sustainability was approved by e-mail.

Respectfully submitted,

Gizem Arslan  
Secretary, CAO