

Committee on Academic Policy (CAP): Meeting Minutes
Tuesday, April 2, 2024
Meeting #19 AY2023-2024

Attendees: B. Calli (RBE, CAP chair), C. Chartier (student representative), A. Gericke (Dean of Undergraduate Studies, ad interim), D. Heilman (CBC, UOAC Representative), F. Levey (MME), S. Miles (Registrar), B. Servatius (MA, CITP representative), S. Wodin-Schwartz (MME)

1. The meeting was called to order at 11:03 am.
2. D. Heilman shared that UOAC has requested a staff coordinator to help with mapping skills from new courses to department-specific and university-wide Learning Outcomes. This would help both CAO and departments with assessing their learning outcomes.
3. There was a brief discussion about the email received from K. Rissmiller (Associate Dean, Global School) regarding the urgency of addressing the course report issues reported in CAP's meeting #16. CAP reaffirmed their commitment to prioritize this complex issue in their A-term 2024 agenda.
4. The minutes of Meeting #18 were approved.
5. CAP approved a motion from S. Miles for adding language to the catalog for rules pertaining to students with reduced course loads.
6. A. Gericke requested feedback about the new online catalog. It was noted that a change log would be helpful. Discussion ensued about the best timing for making a change log available relative to the department review timeline. The target release date for the AY 24/25 catalog is July 1st. There was a request for the change log to be released at the same time. A. Gericke will supply a sample log for CAP to review.
7. B. Calli showed a preliminary analysis of the CAP academic flexibility survey data collected from the faculty. There was some discussion which will be continued at the next meeting.
8. F. Levey (chair, Test-Blind subcommittee) presented static annual data that Institutional Research has collected for assessing the Test-Blind policy. These data span the time from the start of the policy until present. The current statistics show that there have been too many disruptions to draw conclusions from the data. There was discussion about an appropriate start time for trendlines for analyzing data pre-and post-policy implementation. CAP asked about the feasibility of collecting data starting with the incoming class of 2015, five years before the start of COVID. CAP expects that data from COVID years may need to be disregarded when looking for long-term trends related to the policy.
9. Meeting adjourned at 12:02 pm

Submitted by D-Term Secretary F. Levey