

**Committee on Tenure and Academic Freedom Meeting**  
**March 21, 2024, 1:00-2:00**

Zoom

Present: Raghu Cowlagi (AE), Aaron Sakulich (CEAE), Renata Konrad (BUS), Stephan Sturm (MA), Lyuba Titova (PH), Kris Wobbe, (DIGS, Chair), Erin Solovey (CS)

1. Approved minutes of March 14th meeting.
2. Reviewed updates to the Expedited Review Document, CTAF approved updates. Prof. Titova raised a point about the case when a person is hired with tenure will be teaching mission (professor of teaching). Consensus was to add text indicating that the same criteria and process apply. Revised documents will appear on Canvas.
3. Updates to Guidance for DTC, still in progress. Subcommittee to work on templates for DTC and provide a clean copy to CTAF before next meeting.
4. Updates to the development of guidelines and templates for recommendation letters to the Provost.
5. The committee continued discussion regarding the constitution of CTAF, and unanimously affirmed that the current language regarding CTAF eligibility in the Faculty Handbook does not need to be changed. As currently written, the Faculty Handbook states that “tenured faculty” may serve on CTAF and thus now includes both tenured Professors of teaching and dual mission faculty.

Meeting adjourned at 1:48

Submitted by Renata Konrad, Secretary

**Committee on Tenure and Academic Freedom Meeting**  
**March 28, 2024, 1:00-2:00**

Zoom

Present: Raghu Cowlagi (AE), Renata Konrad (BUS), Mike Timko (ChE), Lyuba Titova (PH), Kris Wobbe, (DIGS, Chair), Erin Solovey (CS)

1. Approved minutes of March 21st meeting.
2. Reviewed updates to the Guidance for DTCs, CTAF approved updates. Committee members discussed the importance of department interviews, specifically encouraging 100% participation rate of the department and instructing the candidate to provide to the department their full dossier. Committee members noted that some department members may not be aware of what their colleagues are doing, and this process provides this information, and members can use this information to evaluate the candidate if they have not had collaborations. Others noted that sharing materials can be helpful for pre-tenure department members.
3. Reviewed updates for guidelines and templates for recommendation letters to the Provost. CTAF approved updates.
4. Guidance documents will be uploaded to the CTAF Canvas site and information meetings for incoming DTCs are planned in A Term 2024.

Meeting adjourned at 1:55  
Submitted by Renata Konrad, Secretary