

Committee on Teaching and Research Faculty (CTRF) Meeting #20 Minutes
Thursday 4/04, 2024
1pm-2pm

Meeting held in person

Members in attendance: Drew Brodeur (Chair, CBC), Joe Aguilar (Secretary, HUA), Althea Danielski (HUA), Steve Kmiotek (CHE), Izabela Stroe (PH)

1. **Review/editing/approval of minutes #19.** Minutes #19 were approved with minor changes.
2. **COG update.** COG members Kmiotek and Danielski reported on the COG discussion of numbers around faculty populations. There will be a presentation at the next faculty meeting, which includes a reminder about the original stated goal of getting 40% of teaching faculty on the tenure track.

COG also talked about ways to reach the desired ratios along with potential challenges that might come up.

3. **Loading model discussion.** The Committee discussed complications around loading models, how it can be tricky to put numbers to the work faculty do, how to properly quantify obligations around teaching and the work hours associated with unique demands of various classes, etc.

The Committee agreed it would be helpful to have numbers to ground their discussion of different loading models. Chair Brodeur will get the spreadsheet with sample loading models for his department and CTRF will look at it. Chair Brodeur will also get in touch with associate heads to see what data different departments have to offer around their loading models.

4. **Instructor promotion motion.** Chair Brodeur will finish the instructor promotion motion for CTRF's approval.

The committee adjourned at 2:00pm.

Respectfully submitted,
Joe Aguilar
CTRF Secretary