

Staff Council Meeting Minutes

#14 – Thursday, March 21, 2024

Attendees: L. Baghsarian, W. Battelle, A. Boertjens, N. Caligiuri, J. Cluett, D. Dubois, R. Gardner, M. Hamilton, K. Hollan, P. Howe, C. Keller, A. LeSane, N. Luiz, K. Marengo, S. Miles, T. Scola

1. The meeting was called to order at 9:03am.
2. Chair Report:
 - a. All members are encouraged to attend the President's inauguration and should wear their Staff Council pins.
 - b. Talent & Inclusion will be on next meeting's agenda to give updates on multiple projects.
 - c. Chair Scola is presenting at the Board of Trustees meeting tomorrow and the slide deck will be repurposed to share similar updates with the community at May's Staff Forum.
 - d. A Staff Council email will go out next week to share information about election nominations and the Staff Forum save the date, as well as an update on the Task Force work.
3. Flex Work Task Force:
 - a. Based on the feedback from President Wang, the Task Force is focused on collecting feedback from Management Council to make changes to the proposal.
4. Sub-Committee Report Outs
 - a. Elections – voting groups have been defined and communications are set up to align with the timeline. Nomination period will run 4/8-4/19.
 - b. Community Engagement – Distribution list project has momentum, but we are still figuring out some details to help delineate our constituents. We are also working on methods for collecting attendance data from Staff Council sponsored events.
 - c. Events & Planning – Working on getting the live virtual streaming component of Staff Forum set up with ATC. Save the Date message will be part of the Staff Council email next week.
 - d. Communications & Public Relations – The Staff Council email will be cross-posted to the WPI Today. Staff Forum is posted as an event in Drupal that is public already. Election timeline has been added to the website.

- e. Employee Recognition – Group will likely need student worker support for sustainability. Currently working on both physical (on campus) and digital mechanisms for distribution.
- 5. Staff Council strategic plan has been vetted by members and is ready to be shared with constituents. Likely that this will be rolled out as part of the Staff Forum.
- 6. FBC policy change has been passed by FAP and is scheduled to go to COG next week before moving onto a Faculty Meeting agenda.