

**CAO Meeting # 24 (04/23/2024)**

**Present:** Steven Van Dessel (Chair, CEAE), Gizem Arslan (Secretary, HUA), Greg Lewin (RBE), Paul Reilly (Assistant Dean of Student Success), Danielle Cote (MME), Nick Blank (Director of Academic Programs, Undergraduate Studies), Arne Gericke (Interim Dean of Undergraduate Studies), Jianyu Liang (MME), Qingshuo Song (MA)

**Absent:** Sarah Miles (Registrar)

**Scheduled:** Tuesday, April 23, 2024, 2pm.

**Location:** Kaven Hall 111B

**New Business**

1. A motion to add the new laboratory course BME4012 “Biomedical Sensors and Instrumentation Laboratory: Applications” was approved.
2. A motion to add the new laboratory course BME4507 “Skeletal Biomechanics Laboratory: Applications” was conditionally approved pending further clarification on resource needs.
3. A motion to add the new laboratory course BME4811 “Biomaterials Laboratory: Applications” was conditionally approved pending minor revisions to the course description and corrections of typos in the recommended background.
4. A motion to add a Robotics Engineering concentration to the Management Engineering (MGE) degree was tabled pending clarification regarding the date of departmental approval and the list of courses that count toward the concentration.
5. A motion to add the experimental course OIE 344x “Lean Six Sigma Problem Solving Methods” was tabled pending additional clarification on resource needs.
6. A motion to add the experimental course ID400x “Post-IQP Academic Publishing” was tabled pending clarification on the selection process as laid out in the course description.

**Subsequent Electronic Business**

(The numbers in the following list correspond to the motion in “New Business”)

4. A motion to add a Robotics Engineering concentration to the Management Engineering (MGE) degree was approved.
5. A motion to add the experimental course OIE 344x “Lean Six Sigma Problem Solving Methods” was approved via email.
6. A motion to add the experimental course ID400x “Post-IQP Academic Publishing” was approved via email.
7. A motion to add the experimental course BME330x “Virtual Immersion in Biomedical Engineering Design (VIBED)” was approved via email.

Respectfully submitted,  
Gizem Arslan  
Secretary, CAO