

Committee on Academic Policy (CAP): Meeting Minutes  
Tuesday, April 16, 2024  
Meeting #20 AY2023-2024

Attendees: B. Calli (RBE, CAP chair), J. Dudle (CEAE, EDC Representative), A. Gericke (Dean of Undergraduate Studies, ad interim), F. Levey (MME), S. Miles (Registrar), B. Servatius (MA, CITP representative), S. Wodin-Schwartz (MME)

1. The meeting was called to order at 11:07 am.
2. The minutes of Meeting #19 were approved.
3. There was a brief discussion on the test-blind policy data collection. The subcommittee plans to meet over the summer to discuss the data so that CAP can present it to the faculty in the fall.
4. B. Calli shared detailed results of the CAP academic flexibility survey. There were a variety of answers to the survey questions. Many flexibility practices are reported to increase faculty workload. A number of practices are reported to increase student well-being. A number of practices have mixed outcomes on student learning. Some faculty said that they would be against having a policy dictating a set of overarching flexibility practices, since every course has different requirements and objectives. CAP discussed the best way to present and use this data. CAP believes an informational pamphlet on implementing various flexibility strategies would be helpful. There was a suggestion to create a campus-wide policy to require syllabi to provide transparency about course flexibility policies by listing course policies related to late assignments, attendance, lab policies, incompletes and the like. The point was made about needing bounds for long-term student absences and also providing guidelines and support for faculty to navigate flexibility practices.
5. The meeting adjourned at 11:58 am.

Respectfully submitted by D-Term Secretary F. Levey