

Committee on Academic Policy (CAP): Meeting Minutes  
Tuesday, April 30, 2024  
Meeting #22 AY2023-2024

Attendees: B. Calli (RBE, CAP chair), C. Chartier (Student Representative), J. Dudle (CEAE, EDC Representative), A. Gericke (Dean of Undergraduate Studies, ad interim), F. Levey (MME), D. Heilman (CBC, UOAC representative), B. Servatius (MA, CITP representative), S. Wodin-Schwartz (MME), B. Antupit (Student Representative).

1. The meeting was called to order at 11:00 am.
3. Minutes of meeting #20 were approved.
4. Minutes of meeting #21 were approved subject to approval by P. Fitzpatrick.
5. J. Dudle was elected CAP chair for AY 24/25.
6. B. Antupit and C. Chartier will be the student representatives in AY 24/25.
7. B. Calli and J. Dudle will work with P. Fitzpatrick to produce a set of faculty flexibility guidelines during the summer. CAP members suggested that it would be helpful to include guidelines for students. Students added that it would be helpful to know what is allowed, such as emergency situations, and not allowed, such as time management issues, for the sake of transparency. There was general consensus that students are responsible for their time management. It would be helpful to have consistent messaging about this through multiple channels including community advisors. It would also be helpful to have support for faculty in adhering to their course flexibility policies.
8. The results of CAP's faculty grading policy survey were discussed.
  - A majority of survey respondents were in favor of abiding by the project grading guidelines outlined in the catalog. These guidelines were voted on by the faculty. A. Gericke can reaffirm this and encourage faculty to follow these on a regular basis. There was a discussion about the current culture, in which many students expect "A" grades for completing projects, which is not consistent with the faculty-adopted guidelines.
  - The catalog does not contain grading guidelines for courses. Another point was made about a growing group of faculty who have adopted ungrading.
  - The grading survey results showed a strong faculty pushback against removing the Dean's list.
9. CAP discussed the test-blind policy data collection and analysis. Over the summer, the CAP subcommittee (F. Levey, J Dudle, D. Heilman, A. Gericke and a student representative) will meet with people who can provide data and insights, including representatives from admissions, Institutional Research, and UG studies.
10. The meeting adjourned at 11:59 am.

Respectfully submitted by D-Term Secretary F. Levey