

# Staff Council Meeting Minutes

#16 – Thursday, April 18, 2024

Attendees: L. Baghsarian, B. Battelle, A. Boertjens, J. Cluett, A. Curran, D. Dubois, R. Gardner, K. Hollan, P. Howe, C. Keller, A. LeSane, N. Luiz, S. Miles, E. Morganelli, T. Scola

1. Meeting was called to order at 9:02am.
2. Meeting minutes #14 (3/21/2024) and #15 (4/4/2024) were approved.
3. Chair Report:
  - a. Multi-purpose Staff Council emails are rolling out about upcoming events and elections with pertinent information.
  - b. The Strategic Plan is incorporated into the Staff Forum agenda with opportunities for attendees to give feedback via Qualtrics.
  - c. FBC Proposal was introduced at the last faculty meeting for discussion. It is on the agenda for the next faculty meeting to be voted on. Results will be shared at the Staff Forum.
  - d. Any sub-committee accomplishments or important updates should be shared with Chair Scola to be included in the talking points for the Staff Forum.
4. Sub-Committee Report Outs:
  - a. Flex Work Task Force – new proposals will be presented to President Wang soon. They were developed using all of the data collected over this academic year, including the most recent round of focus groups.
  - b. Elections – Nominations have been received and next steps are in place. Nominations will be accepted/rejected in the coming weeks and we will collect their information for the elections website. Meet and greet will be part of the Staff Forum.
  - c. Feedback Form – no new emerging trends. Some are coming in anonymously with personal concerns that we cannot respond to directly. We will try to reiterate this to staff and encourage them to submit their contact information so that we can follow up with them.
  - d. Events & Planning – Continuing work on the Staff Forum structure in conjunction with T&I. We want to make sure important information is disseminated to staff while also maintaining space for feedback and socialization. With many possible actions/forms being pushed, it is recommended that the sub-committee explore a linktree or website subpage

so that we can direct attendees to one place with all of the URLs to give feedback and access more information on the various topics.

- e. Community Engagement – We are working on a schedule and ideas for no-cost social events on campus during the summer. Staff Council members are asked to send ideas to Caitlin Keller.
  - f. Employee Recognition – Working on marketing materials and designs to roll out GOAT Notes for the Staff Forum. There is interest in adding other aspects to this program in relation to T&I's efforts that will be discussed further in the sub-committee.
5. Meeting was adjourned at 10:33am.