

Pay Period			Absence		T&I Deadline	Year	
Start Date	End Date	Pay Date <sup>1</sup>	EMPLOYEE Submitted	SUPERVISOR Approved	Workday Processes <sup>2</sup> Received and Approved in Full (Guaranteed processing)	Calendar <sup>3</sup>	Fiscal <sup>4</sup>
7/1/2024	7/31/2024	7/31/2024	7/22/2024	7/24/2024	7/22/2024	2024	2025
8/1/2024	8/31/2024	8/30/2024	8/21/2024	8/23/2024	8/21/2024	2024	2025
9/1/2024	9/30/2024	9/30/2024	9/19/2024	9/23/2024	9/19/2024	2024	2025
10/1/2024	10/31/2024	10/31/2024	10/22/2024	10/24/2024	10/22/2024	2024	2025
11/1/2024	11/30/2024	11/27/2024	11/15/2024	11/19/2024	11/15/2024	2024	2025
12/1/2024	12/31/2024	<b>12/20/2024<sup>5</sup></b>	<b>12/11/2024</b>	<b>12/13/2024</b>	<b>12/11/2024</b>	2024	2025
1/1/2025	1/31/2025	1/31/2025	1/22/2025	1/24/2025	1/22/2025	2025	2025
2/1/2025	2/28/2025	2/28/2025	2/19/2025	2/21/2025	2/19/2025	2025	2025
3/1/2025	3/31/2025	3/31/2025	3/20/2025	3/24/2025	3/21/2025	2025	2025
4/1/2025	4/30/2025	4/30/2025	4/21/2025	4/23/2025	4/21/2025	2025	2025
5/1/2025	5/31/2025	5/30/2025	5/21/2025	5/23/2025	<b>5/19/2025</b>	2025	2025
6/1/2025	6/30/2025	6/30/2025	<b>6/13/2025</b>	<b>6/17/2025</b>	<b>6/13/2025</b>	2025	2025

<sup>1</sup>For accounting purposes, wages post to departmental budgets approximately 1-3 days after the last day of the pay period.

<sup>2</sup>Workday Processes include but are not limited to Hires, Period Activity Pays, Costing Allocations, and Add Jobs

<sup>3</sup>Calendar Year (1/1/2024 - 12/31/2024)

<sup>4</sup>Fiscal Year 2025 (7/1/2024 - 6/30/2025)

<sup>5</sup>Deadlines in Red font fall *earlier* than usual, due to holidays.