

Committee on Academic Policy (CAP): Meeting Minutes

Wednesday, August 28th, 2024, 10:00 am, Taylor Room

Meeting #1 AY2024-2025

Attendees: J. Dudle (CEAE, CAP Chair and EDC Representative), N. Farny (BBT), D. Heilman (CBC, UOAC Representative), S. Miles (Registrar), Louis Roberts (BBT), F. Zoutendyk (MME)

Guest Attendees: Jennifer Cluett (Associate VP, Admissions & Dean of Admissions), Rachel LeBlanc (Associate VP, Strategic Initiatives)

- CAP welcomed two new members to the committee, Natalie Farny and Lou Roberts. Student representatives will join soon.
- CAP welcomed guests to the meeting, Jennifer Cluett - Associate VP, Admissions & Dean of Admissions, and Rachel LeBlanc - Associate VP, Strategic Initiatives.
- Committee members nominated and elected Jeanine Dudle as AY 24/25 Chair of CAP.
- Committee members elected Destin Heilman as the secretary of CAP for A term. Will elect secretaries for subsequent terms at the next meeting.
- Representatives of CAP to other committees were renewed:
 - EDC Representative - Jeanine Dudle is CAP appointee, Fall 2022 - Spring 2025
 - CIP Representative - Brigitte Servatius is CAP appointee, through Spring 2025
 - UOAC Representative - Destin Heilman was CAP appointee through Spring 2024. Destin volunteered to serve another one year term.
- Fiona Zoutendyk presented a timeline of past changes in the testing policies for Admissions, the charge for CAP to examine the Test-Blind Admissions policy, and an overview of data and trends in the past few years.
- Fiona then presented the draft slides for the Sept 4th Faculty meeting and solicited feedback from CAP.
- Discussion ensued on slide content, clarification of the information within, and the timeline for preparation of a motion for discussion at a subsequent Faculty meeting.
- Meeting was adjourned at 10:51am