



WPI

Office of
Financial Aid

Bartlett Center, 100 Institute Road, Worcester MA 01609
Phone: (508) 831-5469 Fax: (508) 831-5039

Please submit this form to finaid@wpi.edu.

Satisfactory Academic Progress (SAP) Financial Aid Appeal Form

Undergraduate Students

This form should be used by students who fall into the following categories and are petitioning for a reinstatement of financial aid funding:

- Students placed on Academic Probation
- Students placed on Federal Financial Aid Suspension
- Students who are entering their 5th undergraduate year
- Students who do not fall into the above categories but lost a portion of their merit-based aid due to academic performance

Instructions

Before completing this form, please make sure to visit the following website for more information on Satisfactory Academic Progress and the Financial Aid Appeal process:
www.wpi.edu/+fafedSAP.

1. Discuss the reason(s) for the appeal with your academic advisor.
2. Please provide an explanation for your appeal in the space provided below. If you need more space for your explanation, please submit additional information on a separate sheet. Please make sure to sign and date this statement.
3. Submit this form to the WPI Office of Financial Aid no later than **August 1** for the subsequent fall semester and **January 2** for the subsequent spring semester. **Financial Aid Appeals will not be reviewed if received after the deadline.**

Student Name: _____

WPI ID: _____ Class of: _____

Student Email: _____

Academic Year You Are Appealing for Aid: _____

Why are you appealing? Please check all that apply:

Institutional Financial Aid:

- ☐ You have been placed on Academic Probation and are petitioning for institutional financial aid for the upcoming semester/year.
- ☐ You are not on Academic Probation but have lost all or part of your WPI merit scholarship.
- ☐ You have been enrolled at WPI for more than 16 terms (4 years) and wish to be considered for institutional financial aid as a 5th year student.
 - Please note that double majoring at WPI is not reason enough to be considered for 5th year institutional aid.
 - You must be enrolled in a minimum of 12 academic credits in a semester to qualify for WPI merit or need based scholarship funds.
 - You must have a **minimum of 9 credits worth of undergraduate degree requirements remaining** to be considered for 5th year funding (throughout entirety of the 5th year).
 - You must submit an academic plan outlining how you will complete your degree requirements in the coming academic year with this appeal form.

Federal/State Financial Aid:

- ☐ You have been placed on Federal Financial Aid Suspension and are petitioning for federal and/or state financial aid for the upcoming semester/year.
- ☐ You are currently on an academic plan to receive federal and/or state financial aid while on Financial Aid Probation and wish to extend this plan/financial aid.

Explanation of Your Circumstances:

Please use the box below and attach additional pages if necessary.

Student Signature: _____ **Date:** _____

Please email this completed form to finaid@wpi.edu or fax to (508) 831-5039.