

## **CAO MEETING #14 (January 27, 2025)**

**Present:** Jianyu Liang (MME, Chair), Gizem Arslan (HUA, Secretary), Nick Blank (Director of Academic Programs, Undergraduate Studies), Farley Chery (IMGD), Arne Gericke (Interim Dean of Undergraduate Studies), Paul Reilly (Assistant Dean of Student Success), Qingshuo Song (MA), Steven Van Dessel (CEAE), Qi Wen (PHYS&BME)

**Absent:** Sarah Miles (Registrar)

**Scheduled:** Monday, January 27, 2025

**Location:** Zoom

### **PREVIOUS ONLINE BUSINESS**

The committee discussed motions by HUA, BME and IMGD to add the new courses BB 402x “Quantitative Biology,” BME 311X “Clinical Devices Laboratory: Techniques” and RE 272X “Religion and Storytelling.” It was agreed that more information about course categories was needed.

### **NEW BUSINESS**

1. The meeting was called to order at 11:00am.
2. The committee revised and approved the minutes from the December 13, 2024 meeting.
3. The courses “TH 343x: Scenic Design,” “TH 342X - Costume Design,” “TH 207X - Social Dance Across Cultures,” “TH 203X - Contemporary Dance,” and “IMGD 445X: Advanced Interactive Narrative” were approved conditionally pending minor revisions from the respective departments regarding course categories and course start dates.
4. A motion to change the experimental course CE406x “Environmental Engineering Laboratory II” into the permanent course CE 4620: “Environmental Engineering Laboratory II” was approved.
5. Motions to change the Environmental Engineering (EVE) Distribution requirement, update CE distribution requirement for EVE labs, and to change the list of allowable courses for the CE distribution requirement to include newly approved laboratory experiences CE 3063 “Environmental Engineering Laboratory I” and CE 4620 “Environmental Engineering Laboratory II” were approved.

6. A motion to add the new course SP 3000 “Cross-Cultural Dialogues: Selected Topics in Spanish” was approved.
7. A motion to change the catalog description of the course CH1040: “Spectroscopy in Organic and Polymer Chemistry” was conditionally approved pending minor revisions to the course description.
8. A motion to add GOV 1400 “International Relations” was conditionally approved pending minor changes.
9. The committee discussed the extent and limits of departmental purview over courses on similar topics offered by different departments with slightly different foci that serve a particular department’s majors. The committee discussed the issues of cross-departmental courtesy (consulting with the department that shares the expertise and may already offer a very similar course), allocation of financial resources among departments, and academic freedom (departments’ ability to offer courses of their choosing that best serve their majors, as well as the scope and limits of department heads’ authority in staffing courses). The discussion was tabled in the interest of time.
10. The meeting was adjourned at 11:50am.

#### **SUBSEQUENT ELECTRONIC BUSINESS**

A motion to change the course description for BME 4814/ME 4814 “Biomaterials” was approved by email (1/31/25).