Worcester Polytechnic Institute
Office of Admissions

Transfer Credit Review Request Form

Instructions: For college courses completed **prior to enrolling** at WPI:

1. Complete the following information requested below and email this form to the WPI Transfer Admissions Team at transfer@wpi.edu.

2. Request a final, official college transcript to be sent to: WPI Office of Admissions, Bartlett Center, 100 Institute Rd, Worcester, MA 01609, or transfer@wpi.edu.

Important Information:
- The WPI Transfer Admissions team coordinates the review process with WPI faculty who evaluate the coursework to determine credit eligibility.
- Faculty evaluators may request course descriptions or syllabi for the review.
- For additional information about the WPI transfer credit policy, please review www.wpi.edu/+transfercredit.
- Information is also available under the Transfer Student FAQs at www.wpi.edu/+transfer.

Student Information

Student Name (please print)

Student WPI ID   Class Year

                                                   Date
Sign

Important Transfer Course Information

- Coursework eligible for consideration must be completed through a regionally accredited college or university.
- Coursework must be instructed by college professors. Coursework taught by certified instructors or high school teachers appointed as adjuncts for the purpose of teaching this course is not eligible. (If the instructor's primary role is high school teaching, the course is not eligible.)
- To request an evaluation of Project Lead the Way coursework for credit, please review the eligibility requirements and complete the PLTW Course Credit Review Request Form at https://www.wpi.edu/offices/registrar/project-lead-the-way.
- Early college, early entrance programs, dual enrollment, or coursework provided in partnership with a college or university but offered in the high school classroom and taught by high school teachers is not eligible for credit at WPI. Examples of these high school to college partnership programs include ECE, EEP, SUPA, SUNY UHS, some Running Start programs, and others.
- Additional courses that are not transferable include pre-calculus, non-calculus based physics, computer courses in BASIC, and remedial coursework.

Name of College or University	Course Number	Course title	Course Delivery	Instruction taught by	Was the course part of a high school to college partnership program or dual enrollment?
			☐ College campus ☐ Online ☐ In high school	☐ College Professor ☐ High School Teacher	☐ No ☐ Yes, this was dual enrollment. ☐ Yes, this was a partnership program. Please provide the name of the program below.

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