



Internal Conduct Record Release Form

Conduct records are maintained by the Dean of Students Office and are kept separate from a student's academic records. It is the policy of WPI that conduct records shall be reported by the Dean of Students Office for a period of two years from the date of graduation, transfer or withdrawal from WPI except when the sanction includes suspension or expulsion. In cases involving suspension or expulsion from WPI, disciplinary records shall be kept in perpetuity. Records for cases that are pending completion of the hearing and/or sanction shall be kept in perpetuity. Records will be available to prospective employers and other authorized individuals in accordance with applicable state and federal law and regulations. Conduct records may be shared internally (e.g. IGSD, honor societies) and externally (e.g. transfer applications, prospective employers, law school) in accordance with federal regulations that required written permission from the student involved. In keeping with the WPI Academic Honesty Policy and the WPI Campus Conduct System, a student's conduct record may be shared internally as appropriate without the student's permission to determine if the student has any record of prior offenses involving academic honesty.

By signing this Conduct Release Form, you authorize the WPI Dean of Students to release any records of conduct proceedings resulting from one or more violations of the WPI Campus Code of Conduct.

I authorize the WPI Dean of Students to Release my conduct records to a faculty or staff member as part of the selection process for employment, scholarships, awards, or other relevant purposes as noted above.

Please print, sign, and submit this form to Christine Sharry at crsharry@wpi.edu.

NAME: _____

WPI ID : _____

Signature

Date

Purpose of this Form: CyberCorps SFS scholarship application