



**Administrative Policy Group
Official Meeting Minutes
September 24, 2025
2:05 – 2:30 p.m.
Co-Chairs: Michael Horan & Andrew Sears**

Attendees:

APG Members Present: Michael Horan (Co-Chair); Andrew Sears (Co-Chair); Joshua Cuneo; Amy Curran; Crate Herbert; Bryce Hoffman; Vijay Menta; Stephan Sturm; Matthew Thaler; Lauren Turner

APG Members Not Present: Philip Clay

Guests: Erin Silva (Office of the General Counsel); Stan Horton (Talent & Inclusion)

1. Introduction of New Members

Chair Horan welcomed Profs. Sturm and Cuneo, Ms. Herbert and Mr. Hoffman as new members of the APG.

2. Approval of November 20, 2024 Meeting Minutes

Chair Horan called for a vote to approve the November 20, 2024 meeting minutes. Profs. Sturm and Cuneo, Ms. Herbert and Mr. Hoffman abstained. All other APG members present voted to approve the minutes.

3. Notification to APG of Extension of Interim Period of the Interim Policy Prohibiting Entering Confidential Information into Generative AI

Mr. Menta reminded people that this Interim Policy Prohibiting Entering Confidential Information into Generative AI (“Interim AI Policy”) was put in place during Academic Year 2023-2024. The intention is for the substance of this Interim AI Policy to be incorporated into the Data Classification and Usage Policy (“Data Policy”), which is currently undergoing a review. Mr. Menta has been collaborating with the Committee on Information Technology Policy (CITP) on the Data Policy, which has been approved by CITP to move forward to the Committee on Governance (COG) next; likely, by November 2025. Thereafter, the Data Policy will go back to APG for its review through the [APG Process](#). Ultimately, when the Data Policy is approved, it will supersede the Interim AI Policy, which will then be rescinded.

To ensure all appropriate stakeholders are consulted, Mr. Menta notified the APG that he needs an extension of the interim period for the Interim AI Policy for another six (6) months, through March 25, 2026.

Prof. Sturm suggested the Interim AI Policy be edited to explicitly state that Microsoft Co-Pilot is the only acceptable AI tool in which to enter confidential information. The APG agreed. Mr. Menta will circulate the edited Interim AI Policy to the committee members. Once ready, a message reminding the community about the Interim AI Policy will be posted in *WPI Today*.



4. Modifications to the Interim Title IX and Sexual Misconduct Policy

Mr. Horton provided relevant background on the status of the Interim Title IX and Sexual Misconduct Policy (“Interim Title IX Policy”), the goal of which is to turn the Interim Title IX Policy into a permanent policy.

As a reminder, WPI had been working on revising the policy (based on federal 2020 guidance) to reflect the then-Presidential administration’s 2024 Title IX guidance. However, as a result of several federal court decisions and a Presidential transition, schools were mandated back to utilizing the then-existing 2020 Title IX guidance.

As a result, and as is best practice, Mr. Horton’s team did a full review of the Interim Title IX Policy and identified a few minor modifications, which Mr. Horton presented to the APG. In particular, Mr. Horton recommends a change to the provision mandating that a “hearing officer” be an external attorney. As Mr. Horton and his team have extensive experience in Title IX, hearing officers do not need to be external lawyers and moving to an in-house model would create efficiencies and save on unnecessary legal fees.

Mr. Horton explained that he already has a panel of 7-8 faculty and staff members who are trained to be hearing officers in conduct matters and who will be further trained to serve as hearing officers in the Title IX context.

Mr. Horan asked whether moving to an in-house model creates any bias. As Mr. Horton explained, having faculty *and* staff on a panel of available hearing officers removes any risk of bias, as an officer can be chosen (faculty or staff) based on the participants in the matter.

The changes presented by Mr. Horton have already been reviewed by faculty governance leaders (Profs. Claypool and Smith) who have agreed it makes sense to move them forward.

Chair Horan called for a vote to move the Interim Title IX Policy into the 30-day comment period. Profs. Cuneo and Sturm abstained; all other APG members voted to move this interim policy to the comment period.

The meeting was adjourned at 2:30 p.m.

Matthew Thaler
Vice President & General Counsel
Secretary, Administrative Policy Group