Minutes

20th CAO Meeting 2018-2019
February 13, 2019 11am-noon
SL124

Attendees: A. Mattson (Chair, CBC), V. de Mendonca Filho (Student Representative), C. Love (Registrar), K. McAdams (Catalog/Calendar), P. Mathisen (CEE), P. Reilly (Academic Advising), K. Saeed (SSPS), D. Strong (FBS), A. Trapp (FBS), K. Wobbe (Provost Office), S. Zhou (ChE)

Meeting was called to order at 11:00AM

Old Business
1. Minutes from 19th CAO meeting – approved with minor revisions
2. AE3703/AE3713 update (S. Zhou) – update was received before meeting, but review deferred to provide time for members to review updated motion
4. Faculty Liaison for Workday – Search is in progress for faculty member interested in serving as a liaison for Workday. Any interested faculty members should contact A. Mattson (aemattson@wpi.edu)
5. Addition of MA 4222 (A. Trapp) – Approved

New Business
1. 2019-2020 Proposed Academic Calendar (K. McAdams) – Feedback is requested on 2019/20 academic calendar. Please send an comments to K. McAdams (kmmcadams@wpi.edu)
2. Motion to change titles of the ES (Engineering Science) Courses from ES to ES-Dept Designations (A. Trapp) – tabled to allow for consideration of operational constraints associated with adjustment of course designations.
3. Addition of BME 2502 (A. Trapp) – deferred pending resolution of queries.

Meeting adjourned at 12:00 Noon

Respectfully Submitted,
Paul Mathisen
# Worcester Polytechnic Institute

## GRADUATE

### CALENDAR

#### 2019-2020

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#### SEPTEMBER 2

- **Labor Day**

#### FEBRUARY 27

- **Reading Day**

#### FEBRUARY 28

- **Reading/Makeup Day**

#### MAY 18 - JULY 23

- **E1 (10 wks)**

#### MAY 25

- **Memorial Day**

#### JULY 4

- **Independence Day**

#### APRIL 20

- **Patriots' Day Holiday**

#### APRIL 24

- **Reading Day**

#### MAY 29

- **Monday schedule**

#### MAY 5

- **Friday schedule**

#### MAY 10-14

- **Graduate Commencement**

###脚注

1. **September 5 = Monday schedule**
2. **January 15 = Monday schedule**
3. **Graduate**
4. **Reading/Makeup Day**