

Minutes

20th CAO Meeting 2018-2019 February 13, 2019 11am-noon SL124

Attendees: A. Mattson (Chair, CBC), V. de Mendonca Filho (Student Representative), C. Love (Registrar), K. McAdams (Catalog/Calendar), P. Mathisen (CEE), P. Reilly (Academic Advising), K. Saeed (SSPS), D. Strong (FBS), A. Trapp (FBS), K. Wobbe (Provost Office), S. Zhou (ChE)

Meeting was called to order at 11:00AM

Old Business

1. Minutes from 19th CAO meeting – approved with minor revisions
2. AE3703/AE3713 update (S. Zhou) – update was received before meeting, but review deferred to provide time for members to review updated motion
3. Minor in Science and Engineering for Development and associated courses – (A. Mattson) – deferred pending receipt of updated motion
4. Faculty Liaison for Workday – Search is in progress for faculty member interested in serving as a liaison for Workday. Any interested faculty members should contact A. Mattson (aemattson@wpi.edu)
5. Addition of MA 4222 (A. Trapp) – Approved

New Business

1. 2019-2020 Proposed Academic Calendar (K. McAdams) – Feedback is requested on 2019/20 academic calendar. Please send an comments to K. McAdams (kmmcadams@wpi.edu)
2. Motion to change titles of the ES (Engineering Science) Courses from ES to ES-Dept Designations (A. Trapp) – tabled to allow for consideration of operational constraints associated with adjustment of course designations.
3. Addition of BME 2502 (A. Trapp) – deferred pending resolution of queries.

Meeting adjourned at 12:00 Noon

Respectfully Submitted,
Paul Mathisen



Worcester Polytechnic Institute

UNDERGRADUATE CALENDAR 2019-2020

		S	M	T	W	R	F	S			S	M	T	W	R	F	S		
A	JUL	14	15	16	17	18	19	20	D	FEB	2	3	4	5	6	7	8	FEBRUARY 27 ACAD. ADV. DAY (PROJ. OPPORTUNITIES) FEBRUARY 28 READING/MAKEUP DAY	
		21	22	23	24	25	26	27			9	10	11	12	13	14	15		
		28	29	30	31	1	2	3			16	17	18	19	20	21	22		
	AUG	4	5	6	7	8	9	10		23	24	25	26	27	28	29			
		11	12	13	14	15	16	17		1	2	3	4	5	6	7			
		18	19	20	21	22	23	24		8	9	10	11	12	13	14			
	SEPT	25	26	27	28	29	30	31		15	16	17	18	19	20	21	APRIL 20 PATRIOTS' DAY HOLIDAY APRIL 24 PROJECT PRES. DAY		
		1	2	3	4	5	6	7		22	23	24	25	26	27	28			
		8	9	10	11	12	13	14		29	30	31	1	2	3	4			
		15	16	17	18	19	20	21		5	6	7	8	9	10	11			
OCT	22	23	24	25	26	27	28	12	13	14	15	16	17	18	MAY 5 = FRIDAY schedule				
	29	30	1	2	3	4	5	19	20	21	22	23	24	25					
	6	7	8	9	10	11	12	26	27	28	29	30	1	2					
	13	14	15	16	17	18	19	3	4	5	6	7	8	9					
NOV	20	21	22	23	24	25	26	10	11	12	13	14	15	16	MAY 16 = Undergraduate Commencement				
	27	28	29	30	31	1	2	17	18	19	20	21	22	23					
	3	4	5	6	7	8	9	24	25	26	27	28	29	30					
	10	11	12	13	14	15	16	31	1	2	3	4	5	6					
DEC	17	18	19	20	21	22	23	7	8	9	10	11	12	13	MAY 25 = MEMORIAL DAY				
	24	25	26	27	28	29	30	14	15	16	17	18	19	20					
	1	2	3	4	5	6	7	21	22	23	24	25	26	27					
	8	9	10	11	12	13	14	28	29	30	1	2	3	4					
JAN	15	16	17	18	19	20	21	5	6	7	8	9	10	11	E1 (7 wks) MAY 18-JULY 2				
	22	23	24	25	26	27	28	12	13	14	15	16	17	18					
	29	30	31	1	2	3	4	19	20	21	22	23	24	25					
	5	6	7	8	9	10	11	26	27	28	29	30	31	1					
FEB	12	13	14	15	16	17	18	2	3	4	5	6	7	8	E2 (5 wks) JULY 13 - AUG 14				
	19	20	21	22	23	24	25	9	10	11	12	13	14	15					
	26	27	28	29	30	31	1	16	17	18	19	20	21	22					
	2	3	4	5	6	7	8												

SEPTMBER 2
LABOR DAY

September 5 =
MONDAY
schedule

B

NOVEMBER 28
THANKSGIVING

DECEMBER 10
READING/MAKEUP DAY

January 15 =
MONDAY
schedule

C

JANUARY 20
MARTIN LUTHER KING
DAY

May 5 =
FRIDAY
schedule

Undergraduate
Commencement

MAY 25
MEMORIAL DAY

May 29 =
MONDAY
schedule



Worcester Polytechnic Institute

GRADUATE CALENDAR 2019-2020

		S	M	T	W	R	F	S			S	M	T	W	R	F	S							
A	JUL	14	15	16	17	18	19	20	FEB	2	3	4	5	6	7	8	SPRING							
		21	22	23	24	25	26	27		9	10	11	12	13	14	15		FEBRUARY 27 READING DAY						
		28	29	30	31	1	2	3		16	17	18	19	20	21	22		FEBRUARY 28 READING/MAKEUP DAY						
	4	5	6	7	8	9	10	23		24	25	26	27	28	29									
	11	12	13	14	15	16	17	1		2	3	4	5	6	7									
	18	19	20	21	22	23	24	8		9	10	11	12	13	14									
	25	26	27	28	29	30	31	15		16	17	18	19	20	21									
	1	2	3	4	5	6	7	22		23	24	25	26	27	28									
	8	9	10	11	12	13	14	29		30	31	1	2	3	4									
	15	16	17	18	19	20	21	5		6	7	8	9	10	11									
B	SEPT	22	23	24	25	26	27	28	MAR	12	13	14	15	16	17	18	D							
		29	30	1	2	3	4	5		19	20	21	22	23	24	25		APRIL 20 PATRIOTS' DAY HOLIDAY						
		6	7	8	9	10	11	12		26	27	28	29	30	1	2		APRIL 24 READING DAY						
	13	14	15	16	17	18	19	3		4	5	6	7	8	9	May 5 = FRIDAY schedule								
	20	21	22	23	24	25	26	10		11	12	13	14	15	16	Graduate Commencement								
	27	28	29	30	31	1	2	17		18	19	20	21	22	23									
	3	4	5	6	7	8	9	24		25	26	27	28	29	30	MAY 25 MEMORIAL DAY								
	10	11	12	13	14	15	16	31		1	2	3	4	5	6	May 29 = MONDAY schedule								
	17	18	19	20	21	22	23	7		8	9	10	11	12	13									
	24	25	26	27	28	29	30	14		15	16	17	18	19	20	E1 (10 wks)								
C	OCT	1	2	3	4	5	6	7	APR	21	22	23	24	25	26	27	MAY 18-JULY 23							
		8	9	10	11	12	13	14		28	29	30	1	2	3	4		JULY 4 INDEPENDENCE DAY						
		15	16	17	18	19	20	21		5	6	7	8	9	10	11								
	22	23	24	25	26	27	28	12		13	14	15	16	17	18									
	29	30	31	1	2	3	4	19		20	21	22	23	24	25									
	5	6	7	8	9	10	11	26		27	28	29	30	31	1									
	12	13	14	15	16	17	18	2		3	4	5	6	7	8									
	19	20	21	22	23	24	25	9		10	11	12	13	14	15									
	26	27	28	29	30	31	1	16		17	18	19	20	21	22									
	FALL	NOV	12	13	14	15	16	17		18	JUNE	28	29	30	1	2		3	4	JULY				
15			16	17	18	19	20	21	5	6		7	8	9	10	11	12	13	14		15	16	17	18
22			23	24	25	26	27	28	12	13		14	15	16	17	18	19	20	21		22	23	24	25
29		30	1	2	3	4	5	19	20	21		22	23	24	25	26	27	28	29		30	31	1	
6		7	8	9	10	11	12	26	27	28		29	30	31	1	2	3	4	5		6	7	8	
13		14	15	16	17	18	19	3	4	5		6	7	8	9	10	11	12	13		14	15		
20		21	22	23	24	25	26	10	11	12		13	14	15	16	16	17	18	19		20	21	22	
27		28	29	30	31	1	2	17	18	19		20	21	22	23									
3		4	5	6	7	8	9	24	25	26		27	28	29	30									
10		11	12	13	14	15	16	31	1	2		3	4	5	6									
WINTER	DEC	17	18	19	20	21	22	23	JULY	7	8	9	10	11	12	13	AUG							
		24	25	26	27	28	29	30		14	15	16	17	18	19	20		2	3	4	5	6	7	8
		1	2	3	4	5	6	7		21	22	23	24	25	26	27		9	10	11	12	13	14	15
	8	9	10	11	12	13	14	28		29	30	1	2	3	4	16		17	18	19	20	21	22	
	15	16	17	18	19	20	21	5		6	7	8	9	10	11									
	22	23	24	25	26	27	28	12		13	14	15	16	17	18									
	29	30	31	1	2	3	4	19		20	21	22	23	24	25									
	5	6	7	8	9	10	11	26		27	28	29	30	31	1									
	12	13	14	15	16	17	18	3		4	5	6	7	8										
	19	20	21	22	23	24	25	10		11	12	13	14	15										
26	27	28	29	30	31	1	16	17	18	19	20	21	22											

September 5 =
MONDAY
schedule

May 5 =
FRIDAY
schedule

May 29 =
MONDAY
schedule

January 15 =
MONDAY
schedule