

## Minutes of FAP Meeting #12 AY2019-20

January 27, 2020

3:00 PM – 4:00 PM

SL 225

Members in Attendance: Nancy Burnham (Chair), Joe Fehribach (FBC Chair), George Pins (RPC Representative), Mike Radzicki (Secretary)

Absent: Jeff Solomon (Executive Vice President/CFO), Kris Sullivan (Associate Vice President for Academic Affairs)

- 1) **Call to Order.** Chair Burnham called the twelfth FAP meeting of the year to order at 3:04 PM.
- 2) **Approval of Minutes.** The minutes of the January 13<sup>th</sup> FAP meeting were read and minor corrections were offered. Professor Fehribach moved and Professor Pins seconded a motion to approve the minutes as corrected. The motion passed unanimously.
- 3) **Announcements.** Chair Burnham announced that the Administration has decided to do salary benchmarking using CUPA-HR data as suggested by FAP. She also announced the following schedule of visits to upcoming FAP meetings:
  - a) Representatives from WPI's Advance Team will visit FAP at its February 3<sup>rd</sup> meeting.
  - b) Executive Vice President/CFO Jeff Solomon will present budget data relevant to the WPI Forward initiative at its February 10<sup>th</sup> meeting.
  - c) WPI Change Management and Training Manager Veronica Brandstrader, and WPI Information Technology CIO Patti Patria, will update FAP on the implementation of Workday Student at its February 17<sup>th</sup> meeting.
- 4) **Retirement Plan Committee.** Professor Pins informed FAP that the RPC has created a draft motion for a change to the bylaws governing its operation. He inquired as to whether FAP should be briefed on the details of the motion. The consensus was that it is not necessary, as the RPC is not a subcommittee of FAP.
- 5) **Open Discussion.** Chair Burnham led a discussion on topics of interest to the members of FAP who were present at the meeting. Among the topics discussed were the possibility of FAP asking HR to formally compare WPI's healthcare benefits over time (including "fine print" details related to issues such as co-pays, allowable treatments, etc.) and launching a review into any recent changes made to WPI's privacy policy.
- 6) **Adjournment.** The meeting was adjourned at 3:50 PM.

Respectfully submitted,

Michael J. Radzicki  
Secretary