

Minutes of FAP Meeting #15 AY2019-20

February 17, 2020

3:00 PM – 4:00 PM

SL 225

Members in Attendance: Nancy Burnham (Chair), Joe Fehribach (FBC Chair), George Pins (RPC Representative), Mike Radzicki (Secretary)

Absent: Jeff Solomon (Executive Vice President/CFO), Kris Sullivan (Associate Vice President for Academic Affairs)

Guests: WPI Change Management and Training Manager Veronica Brandstrader and WPI Information Technology CIO Patti Patria

- 1) **Call to Order.** Chair Burnham called the fifteenth FAP meeting of the year to order at 3:05 PM.
- 2) **Approval of Minutes.** The minutes of the February 10th FAP meeting were read and minor corrections were offered. Professor Fehribach moved and Chair Burnham seconded a motion to approve the minutes as amended, contingent upon review and approval from CFO Solomon and Associate Vice President Sullivan. The motion passed unanimously.
- 3) **Workday.** Chair Burnham welcomed WPI Change Management and Training Manager Veronica Brandstrader and WPI Information Technology CIO Patti Patria to the meeting. An update of the university's progress on implementing Workday was presented. Much of the most recent work involved simplifying the faculty hiring process workflow, adding salary transparency for cost center managers, and behind-the-scenes coding of the Student module.

Current work on the Student module involves reviewing a large amount of data as it moves from Banner to Workday. Testing the module with functional office staff will start very soon. Mock registration and user acceptance testing can be undertaken once end-to-end processes are working properly. Some examples of current module challenges ("blockers") include student accomplishments (e.g., CDRs), third party access (e.g., parental access to grades), unit/credit labels, and waitlists.

- 4) **Adjournment.** The meeting was adjourned at 4:15 PM.

Respectfully submitted,

Michael J. Radzicki

Secretary