

## **2nd CAO Meeting of AY 2018-2019**

**Wednesday, Sept 12, 2018. SL 226**

In attendance: Anita Mattson (Chair), Maddie Chudy (Student Rep.), Paul Mathisen (CEE), Kristin McAdams (Catalog/Calendar), Sarah Miles (Registrar), Paul Reilly (Academic Advising), Khalid Saeed (SSPS), Diane Strong (FBS), Andrew Trapp (FBS), Kristin Wobbe (Provost's Rep.), Susan Zhou (Chem Eng).

Chair A. Mattson called the meeting to order at 11 am. Left meeting at 11:45. K Saeed took over at 11:45

### **Old Business**

1. Minutes of the 1<sup>st</sup> meeting were approved.

### **New Business**

2. Motion to add CS480X: Questions were raised about co-location of and distinction between CS4802 and CS480X. Liaison A. Mattson to seek clarifications from the department.
3. A student petition to change academic standing from warning was discussed and declined.
4. Discussion 1: Students have questions about why co-ops have no course credit, and if credit had been considered. Awarding credit would require faculty oversight, and therefore tuition payments. There are current efforts at producing templates for various majors that would show how a co-op could fit into a four-year plan.
5. Discussion 2: Commencement walker policy: Management of petitions is time consuming. Could we then forgo the petition process and use inflexible walking criteria? Should we recommend a change to the policy to allow more students to walk without petitioning? WPI students form strong class bonds and want to walk with their classmates, so this is a significant issue for those who miss graduation requirements by a few courses. The Business school reviews their students over the summer and notifies them about their eligibility to graduate in May, to ensure that students have early notice as to their ability to do so. Some statistics on walkers and graduation dates over the past two years were reviewed, and more data was requested. CAO will continue the discussion.

Meeting adjourned at 11:58 am

Respectfully submitted,  
Khalid Saeed (SSPS)  
CAO, Secretary