Minutes
15th CAO Meeting 2019-2020
February 4, 2020 1pm-2pm
CEE Conference Room (Kaven 111A)

Attendees: R. Cowlagi (ME), A. Heinricher (Provost’s Office), C. Love (Registrar), P. Mathisen (Chair, CEE), A. Mattson (CBC), K. McAdams (Catalog/Calendar), P. Reilly (Academic Advising), D. Strong (FBS), L. Titova (PH), A. Trapp (FBS).

Meeting called to order by chair Paul Mathisen at 1:04 PM

Old Business
1. Some motions that were previously conditionally approved were discussed, with the pending clarifications having been resolved.
2. Several CAO templates from the WPI website are being reviewed and, where appropriate, brought up to date by CAO committee members.

New Business
1. The reinstitution of the catalog supplement (for the purpose of collecting CAO-approved changes that will be in effect for the 2020-2021 catalog, but are made after the annual catalog deadline has passed) was further discussed, after consultation with CAP, and it was determined that the supplement should again be implemented.
2. A motion to drop CE 3024 Control Surveying was discussed, and returned to originator for clarifications.
3. A motion to change CEE distribution requirements was discussed, and returned to originator for clarifications.
4. A motion to modify the requirements for the Minor in Sustainability Engineering was discussed, and returned to originator for clarifications.

Meeting adjourned at 1:49 PM

Respectfully Submitted,

Andrew Trapp (Secretary, C Term)