

**Minutes of the Committee on Academic Operations (CAO)  
Meeting #5 of AY 2020-21**

**Date and Time:** Monday, November 16, 2020, 10:00 AM – 11:00 AM

**Location:** Virtual meeting via videoconference

**Attendees:** R. Cowlagi (AE), L. Elgert (SSPS), P. Mathisen (CEE, Chair), K. McAdams (Academic Programs), S. Miles (Registrar), K. Pandit (Student Representative, DS), P. Reilly (Academic Advising), D. Strong (BUS), and L. Titova (PH).

The meeting was called to order by Prof. Mathisen at 10:01 AM.

**Old Business**

1. The Minutes of the 4<sup>th</sup> CAO Meeting of AY 2020-21 were reviewed, revised, and approved.
2. A motion to introduce the experimental course *ES 200X Introduction to Functional Materials* was approved conditional to minor revisions in the assessment plan, namely, that the assessment plan be modified to include data on how many non-ME major students enroll.

**New Business**

1. A motion to add the course *BB 3530 Immunotherapies: The Next Generation of Pharmaceuticals* to the undergraduate catalog was reviewed and tabled pending further clarifications about impacts on distribution requirements.
2. A motion to add the course *BB 3570 Cell Culture Models for Tissue Regeneration* to the undergraduate catalog was reviewed and tabled pending further clarifications about impacts on distribution requirements.
3. A motion to revise the catalog description of *AE 4733 Guidance, Navigation, and Communications* was approved conditional to minor revisions, namely, that the date of Department approval be included.
4. A motion to revise the catalog description of *AE 4771 Spacecraft and Mission Design* was approved conditional to minor revisions, namely, that the date of Department approval be included.
5. A motion to revise the catalog description of *AE 4770 Aircraft Design* was approved conditional to minor revisions, namely, that the date of Department approval be included.
6. A motion to introduce a HUA Minor in Latin American and Caribbean Studies was reviewed and tabled pending further clarifications.
7. A motion to add the course *HI 1345 Atlantic Worlds* was approved.
8. A motion to add the course *SP 3533 Ecocriticism* was approved.
9. A motion to add the course *SP 3534 Intersections of Science, Engineering, Arts, Literature, and Film in Latin America and the Caribbean* was approved.

The meeting adjourned at 11:00 AM.

Respectfully submitted,  
Raghvendra V. Cowlagi (Secretary)