

**Minutes of the Committee on Academic Operations (CAO)  
Meeting #8 of AY 2020-21**

**Date and Time:** Monday, December 07, 2020, 10:00 AM – 11:00 AM

**Location:** Virtual meeting via videoconference

**Attendees:** R. Cowlagi (AE), A. Fan (Student Representative), A. Heinricher (Dean of Undergraduate Studies), P. Mathisen (CEE, Chair), K. McAdams (Academic Programs), S. Miles (Registrar), P. Reilly (Academic Advising), J. Srinivasan (BBT), D. Strong (BUS), and L. Titova (PH).

The meeting was called to order by Prof. Mathisen at 10:01 AM. The agenda was approved as distributed.

**Old Business**

1. The Minutes of the 7<sup>th</sup> CAO Meeting of AY 2020-21 were reviewed and approved.

**New Business**

1. Discussions on a draft of the Spring 2021 calendar included the following points:
  - A delayed start to C-term is being considered. The calendar has not yet been approved by President Leshin.
  - The rationale for the delayed start is to stagger the students' return to the campus, instead of having students return all at once.
  - Students' travel plans may be impacted, especially for international students.
  - Students who have decided to stay back for the winter break will have to endure additional time away from their families and peers.
  - Short course (3-wk) offerings during the winter break have been considered.
  - Student and faculty stresses due to short term breaks are recognized by the administration, but expert medical advice is to minimize the duration of the term break. In the calendar draft discussed, there is a three-day break, and the grading deadline for C-term is the day prior to D-term.
  - A potential compression of the summer E1 term to 5 weeks may adversely impact the quality and student populations of courses offered in E1.
2. The following three related motions from FBS were reviewed and approved:
  - a. A motion to revise the distribution requirements for the Entrepreneurship Minor.
  - b. A motion to remove the Social Entrepreneurship Minor.
  - c. A motion to change *ETR 2900 Social Entrepreneurship* to a Category II course.
3. A motion to introduce the experimental course *ID 200X Succeeding as an Introvert* was reviewed and approved conditional to a change in the course number. Several recommendations from CAO will be conveyed to the originator.
4. Options for interim meetings during the extended winter break were discussed.

The meeting adjourned at 10:58 AM.

Respectfully submitted,  
Raghvendra V. Cowlagi (Secretary)